

ROSS VALLEY PARAMEDICS AUTHORITY
Held a Special Meeting
6:00 p.m. Thursday, November 21, 2024
300 Tamalpais Drive, Corte Madera, 94925
Approved December 5, 2024

1. Call to Order- Chair Meagor called the meeting to order at 6:00 p.m.
2. Roll Call
Board Member Attendance: Chair Meagor, Blash, Burdo, Candell, Casissa, Corbett, Finn, Robbins
Staff Present: Weber, Martin, Pomi, Longfellow

3. Pledge of Allegiance

4. Open Time for Public Input

There were no comments.

5. New Business

There were no New Business items.

6. Old Business

- a. Next Steps related to the Citygate report presented at the last meeting.

Executive Officer Weber presented a staff report. Staff is recommending that, in the short term, an agreement is reached to stop further consideration of the separation of the RVPA. In the long term, agreements should be reached regarding operating policies, revenues and expenditures, capital replacement, and other issues. Staff is proposing the creation of two Working Groups, one to centralize revenues and expenditures and the other to focus on increasing fiscal account and transparency. He discussed the composition of these Working Groups. The Working Groups would return to the Board in the first quarter of 2025. He discussed the increased capacity of the system and how to deal with it. He asked the Board to authorize an additional \$30,000 for a consultant retainer. Staff answered questions from the Board regarding the intention of Motion #1; timeline for Working Groups to complete tasks; distinction between a Working Group and a sub-committee; the scope of the work referred to in Motion #1; the demarcation of “east” and “west”; if Citygate could facilitate the first meetings of the Working Groups.

Chair Meagor opened the meeting to public comments.

Ross Town Manager Christa Johnson referred to the second Working Group and asked about the composition of this group and the duties of the finance manager.

Central Marin Fire Chief Martin stated he participates in a Technical Advisory Committee and asked why it did not have to comply with the Brown Act. Legal Counsel Longfellow noted this committee consists of staff members who are not subject to the Brown Act.

Chair Meagor closed the meeting to public comments.

Chair Meagor suggested the following wording for Motion #1: "Stop any further consideration regarding separation....". After the last meeting's presentation it is clear that the RVPA should remain as one entity. He would like to move forward.

Board member Candell did not support this wording. Board member Robbins agreed.

Board member Robbins stated the formation of the two Working Groups seems reasonable.

Board member Burdo stated the motion serves as a message to stakeholders.

Board member Candell stated a unanimous motion would send a better message.

Board member Finn agreed with the suggestion made by Chief Meagor. The discussion of separation is an ominous issue that would overshadow what they are trying to accomplish. They can always circle back to it later.

Board member Blash agreed.

Board member Casissa stated he would like to include Town Managers in the Working Groups. He volunteered to serve on Working Group #1 (as a representative from the East).

M/s, Casissa/Blash, Motion to direct that no further research work occur on fragmentation or separation of the JPA.

Ayes: Blash, Burdo, Candell, Casissa, Corbett, Robbins, Chair Meagor

Noes: Finn

M/s, Burdo/Finn, motion to task the Executive Officer and member agencies via the Working Groups to develop the appropriate policies, rules, and time phasing, restoring the JPA to collecting and managing a unified budget inclusive of all transport revenues and expenses.

Ayes: All

M/s, Robbins/Casissa, motion to form Working Group #1 regarding strengthening the JPA and assign members. This group shall consist of Board members Candell, Casissa, Finn, and Robbins.

Ayes: All

M/s, Blash/Meagor, motion to form Working Group #2 regarding increasing fiscal responsibility and transparency and assign members, and further direct the fiscal Working Group to design reimbursement formulas from RVPA to member agencies such that they universally apply to

any affected agency, such as the payment of facility rent, etc. This group shall consist of Chair Meagor and Board members Blash, Corbett, and Burdo.

Ayes: All

M/s, Casissa/Candell, motion to direct the Executive Officer to continue to use outside experts ad/if needed to facilitate Working Groups, review best practices, draft implementation plans, and/or conduct special research, and authorize an additional \$30,000 for a consultant retainer.

Ayes: All

M/s, Candell/Casissa, motion to request an updated memo every 90 days regarding progress on the above by the Executive Director, that the draft revised action items return to the Board no later than July 2025, and then, after Board direction, the revised JPA legal agreements be returned by November, 2025 unless otherwise directed by the Board.

Ayes: All

7. Public Comment on Closed Session Item

Chair Meagor opened the meeting to public comments.

There were no comments.

Chair Meagor closed the meeting to public comments.

8. Closed Session- Adjournment into Closed Session

Conference with Real Property Negotiators

Pursuant to Government Code Section 54956.8

Property: 33 Sir Francis Drake Boulevard, Ross, CA 94957

Negotiator: Jason Weber, Ross Valley Paramedic Authority Executive Officer

Negotiating parties: Town of Ross

Under negotiation: Terms and condition of lease

9. Report out on Closed Session

Chair Meagor stated there was no reportable action taken.

10. Announcements/Future Agenda Items

There were no announcements.

11. Adjournment- Chair Meagor adjourned the meeting at 6:56 p.m.

Respectfully submitted,

Toni DeFrancis,
Recording Secretary