

ROSS VALLEY PARAMEDICS AUTHORITY

Held a meeting:

6:30 p.m. Thursday, May 2, 2024

240 Tamal Vista, Suite 108, Corte Madera

Approved June 6, 2024

1. Call to Order- Chair Meagor called the meeting to order at 6:30 p.m.
2. Roll Call
Board Member Attendance: Chair Meagor, Breen, Blash, Candell, Casissa, Corbett, Finn, Robbins
Staff Present: Weber, Gabriele, Longfellow, Martin, Pomi, Tubbs

3. Pledge of Allegiance

4. Open Time for Public Input

There were no comments.

5. Review and Approve Meeting Minutes
 - a. Approval of March 7, 2024 minutes
 - b. First Amendment Lease Extension with Town of Ross

M/s, Robbins/Casissa, to approve the Consent Calendar.

Ayes: All

6. New Business
 - a. Presentation of Preliminary Budget Fiscal Year 2024/25

Executive Officer Weber gave a staff report. Staff is presenting a balanced budget. Revenues exceed expenses by about \$170,000. Due to the Board's diligence and fiscal prudence there is quite a bit in the Reserve Fund. Staff is projecting an 8% increase in expenses and about 7% in revenues. This is "year two" of a four year tax cycle. Several years ago the Board entered into four year agreements with an annual 3% escalator to help stabilize the budget. He discussed the Budget Comparison Report; Intergovernmental Transfer (IGT); Transport Ambulance Revenue; Expenses (including part-time); Financial and Administrative Services; ALS Backup; Consulting Fees; Defibrillators; Transport Billing Fees; Parcel Tax Transfer; Legal Services; County Contract; Automotive Fuels; Printing Materials; Office Supplies; Engine Medic Program; EMS Training and Supply Reimbursement; Disposable Medical Supplies; Postage, Miscellaneous; Automotive Repairs; Insurance; Tax Collection Services; Rent; PPGUT; Payments to Other Agencies; Other Equipment; and Equipment Replacement; Fund Balance. He answered questions regarding the Fund Balance; if they should put more into the Equipment Reserves; which column shows the Reserves.

Chair Meagor opened the meeting to public comments.
There were no comments.

Chair Meagor closed the meeting to public comments.

b. Update on RVPA Sub-committee

Executive Officer Weber reported the subcommittee met twice and started a parallel process in terms of responding to the letter received from the Larkspur City Manager. They are also trying to work within the Town of Ross' timeline associated with their civic center campus. There is a legal question about the issue raised by Central Marin Fire. The second piece involves the termination of the deployment of resources. He discussed response times and adjustments that could be made. Staff retained the services of City Gate to prepare the assessment and sent them the pertinent information.

Legal Counsel Longfellow stated the RVPA entered into a Professional Services Agreement with outside counsel that specializes in emergency medical services. Staff will be meeting with this individual tomorrow morning to go over the legal issues facing the RVPA as an entity.

Executive Officer Weber stated the next step for the subcommittee will be identifying the stakeholders that need to be interviewed by City Gate. City Gate should have some solid data to share with the Board by the end of June.

Board member Robbins asked if the City Gate report would be completed by the end of June. Executive Officer Weber stated he should be able to present enough information at that time that would enable the Board to make some decisions.

Chair Meagor opened the meeting to public comments.

There were no comments.

Chair Meagor closed the meeting to public comments.

8. Announcements/Future Agenda Items

Chief Martin announced the next Board meeting will hopefully be held in the newly renovated Corte Madera Council Chambers.

Executive Officer Weber noted a Board member had expressed interest in changing the time of the meeting. Chair Meagor stated this could be placed on the next agenda.

Executive Officer Weber stated the RVPA has had three "code saves" since the last meeting. He discussed the importance of early intervention.

Board member Breen discussed the Board's upcoming visit to the San Quentin Rehabilitation Center (formerly "Prison").

9. Adjournment- Chair Meagor adjourned the meeting at 7:24 p.m.

Respectfully submitted,

Toni DeFrancis,
Recording Secretary