

ROSS VALLEY PARAMEDICS AUTHORITY  
Held a meeting:  
6:30 p.m. Thursday, June 6, 2024  
5800 Sir Francis Drake Blvd., San Geronimo  
**Approved September 5, 2024**

1. Call to Order- Chair Meagor called the meeting to order at 6:30 p.m.
2. Roll Call  
Board Member Attendance: Chair Meagor, Blash, Breen, Candell, Casissa, Corbett, Finn, Robbins  
Staff Present: Pomi, Gabbard, Longfellow, Mahoney, Rosebrock

3. Pledge of Allegiance

4. Open Time for Public Input

There were no comments.

5. Review and Approve Meeting Minutes
  - a. Approval of May 2, 2024 minutes

M/s, Breen/Candell, to approve the Consent Calendar as submitted.  
Ayes: All

6. New Business
  - a. Survivor of cardiac arrest introductions John Miller, the importance of the Survivor Celebration

CQI Coordinator Price-Fair presented a staff report and introduced Mr. John Miller.

Mr. Miller discussed the Twelfth Annual Survivor Celebration where he met the dispatcher, paramedics, and medical care givers who were instrumental in his survival and recovery. He described his cardiac event that occurred in the Indian Valley College swimming pool. The response time for the Marin County Fire Department was two minutes. There were six survivors at the celebration including a dog.

Chair Meagor opened the meeting to public comments.

There was no public in attendance.

Chair Meagor closed the meeting to public comments.

The Board thanked Mr. Miller for telling his story and wished him well.

b. Adoption of FY 2024/25 budget by Resolution 2024-01

Acting Executive Officer Pomi presented the staff report. There is a projected increase of 7% in Revenue and an increase of up to 8% in Expenditures. The RVPA policy with respect to the Reserve Account is to have 20% of projected Expenditures for the Fiscal Year. There is currently \$1.1 million in the Assigned General Fund Reserve which meets the intent of the Reserve Policy. The net position from Fiscal Year 2022/23 had changed with a positive amount of \$690,092. Staff is recommending that amount be transferred to the Unassigned Fund Balance for Assigned Vehicles and Equipment Replacement. He discussed the spreadsheet regarding prior year and current year balances, pooled cash, Accounts Payable, and Miscellaneous Deposits. Staff answered questions from the Board regarding when the Executive Officer must get Board approval for an Expenditure from the Reserve Account; if there is a replacement schedule for the defibrillators; possible impacts to the RVPA from AB 2408 (chemical retardants found in gear).

M/s, Candell/Casissa, to Adopt Fiscal Year 2024/25 budget by Resolution 2024-01.

Ayes: All

c. Adoption of Classification Fund Balances by Resolution 2024-02

Acting Executive Officer Pomi presented the staff report. This action is required per Governmental Accounting Standards Board (GASB) Pronouncement #54. There were no questions from the Board.

M/s, Breen/Candell, to Adopt Classification Fund Balances by Resolution 2024-02

Ayes: All

d. E-bike injuries report out by CQI Coordinator Heather Price-Fair

CQI Coordinator Price-Fair presented a staff report. She will provide a more thorough report at the end of the year which could include Novato and San Rafael. She discussed some of the statistics including gender, age, location, city, and month of incident.

Board member Candell asked if there was a breakdown per e-bike classifications. CQI Coordinator Price-Fair stated “no”. She would need to bring this request to County EMS but the information could be included in the narrative.

Board member Candell asked that the age category be broken down to eleven through fifteen.

Board member Casissa asked for data regarding transports and non-transport and if the locations could be mapped.

Board member Finn asked if there is an emerging trend in the types of injuries that come with e-bikes. CQI Coordinator Price-Fair stated concussions can occur with the younger kids that

are not wearing helmets. There are more rib and clavicle fractures or head injuries in people over the age of 50. There is nothing that is “e-bike” specific. Board member Candell asked if the report could include the cause of the accident or whether a vehicle was involved. CQI Coordinator Price-Fair stated this information could be included in the narrative.

Board member Casissa stated the more information they have, the better the legislation they can create.

e. RVPA Subcommittee

Acting Executive Officer Pomi presented a staff report. The subcommittee met on May 28th. Consulting firm City Gate received data that was in an unusable format. City Gate has been asked to contact the Marin County IT Department.

Board member Robbins discussed the dilemma for the Town of Ross when the station is eventually closed. The delays are frustrating and a real problem for Ross. The 2019 study was quite extensive.

Acting Executive Officer Pomi stated Executive Officer Weber is in touch with the County Sheriff’s Department trying to come up with a resolution.

Board member Candell stated the Board would be happy to assist in any way.

Board member Finn stated “unformattable” data is a death sentence- “reformattable” data can be extracted. The original target of June will need to be bumped up.

f. Review and discuss the start time of RVPA Meetings

Board member Corbett discussed his suggestion of moving the meeting start time to 5:30 p.m.

Board member Candell stated he would not be able to get to a 5:30 p.m. meeting.

Board member Robbins agreed. She would be in favor of starting the meeting at 6:00 p.m. if that works for everybody.

Acting Executive Officer Pomi stated the next meeting was tentatively scheduled for the newly remodeled Corte Madera Council Chambers. Staff could bring a resolution for Board approval to the next meeting specifying the date (first Thursday) and time (6:00 p.m.).

Legal Counsel Longfellow stated the next meeting would start at 6:30 p.m.

7. Old Business

There were no Old Business Items

## 8. CQI Reports (Quarterly)

CQI Coordinator Price-Fair presented a report. She noted there was a new format for the report because the PCR system was updated. The reports (RVPA and Corte Madera) included the following: 1) Runs by Unit Disposition; 2) Runs by Patient Disposition; 3) Runs by Transport Disposition; 4) Transport Mode from Scene; 5) Calls by City.

Board member Casissa noted there were a number of calls to San Rafael. CQI Coordinator Price-Fair stated it happens on occasion.

Board member Candell asked how the amount of contribution to the RVPA is determined. Acting Executive Officer Pomi stated the Revenue is via a tax measure and it is \$97.50 per parcel. It is not based on use.

The Board thanked CQI Coordinator Price-Fair for her great work!

## 9. Review RVPA Expense Sheet

Acting Executive Officer Pomi presented the staff report. He noted there was nothing out of the ordinary.

There were no questions or comments from the Board.

## 10. Transport Billing Data Review

Acting Executive Officer Pomi presented the staff report. The amount included three months- February, March, and April. The trend is normal.

There were no questions or comments from the Board.

## 11. Announcements/Future Agenda Items

Acting Executive Officer Pomi stated tonight's meeting location was a "one-off". The next scheduled meeting is for September 5<sup>th</sup>. He anticipates there will be a Special Meeting held soon.

## 12. Adjournment- Chair Meagor adjourned the meeting at 7:34 p.m.

Respectfully submitted,

Toni DeFrancis,  
Recording Secretary