

ROSS VALLEY PARAMEDICS AUTHORITY

Held a meeting:

6:30 p.m. Thursday, December 7, 2023  
240 Tamal Vista, Suite 108, Corte Madera

**Approved March 7, 2024**

1. Call to Order- Chair Breen called the meeting to order at 6:30 p.m.
2. Roll Call  
Board Member Attendance: Chair Breen, Blash, Candell, Casissa, Corbett, Finn, Robbins  
Board members absent: Meagor  
Staff Present: Weber, Martin, Orme, Pomi, Price-Fair, Tubbs

3. Pledge of Allegiance

4. Open Time for Public Input

There were no comments.

5. Review and Approve Meeting Minutes
  - a. Approval of September 7, 2023 minutes

M/s, Casissa/Finn, to approve the minutes from September 7, 2023 as submitted.

Ayes: All

Absent: Meagor

6. New Business
  - a. Selection of Board Officers (Chair and Vice Chair) for 2024

Executive Officer Weber presented a staff report. He stated the Board has historically chosen to continue the rotation. This would place the County representative as Chair and the Ross representative as Vice Chair.

Chair Breen opened the meeting to public comments.

There were no comments.

Chair Breen closed the meeting to public comments.

M/s, Finn/Robbins, to appoint the County representative as Chair and the Ross representative as Vice Chair.

Ayes: All

Absent: Meagor

- b. Request from the Town of Ross that the RVPA Board of Directors consider a long-term lease in consideration of proposed new Ross Civic Center facility

Executive Officer Weber gave a staff report. He answered questions from the Board regarding the timeline for the Board's decision; the timeframe and cost for the Board to pursue its due diligence; the scope of a due diligence study; where Medic 14 is based; if there is a Plan "B" and what are the impacts; when the new quarters would be ready for occupancy.

Ross Town Manager Christa Johnson stated the Town of Ross enjoys having the paramedic facility in Ross. She noted the proposal is to maintain the status quo. She reminded the Board that the lease expires at the end of June.

Board member Robbins discussed the study performed by the Town of Ross regarding keeping the station open in its current location and the three recommendations.

Chair Breen opened the meeting to public comments.

Mr. Kevin Carroll, Larkspur Councilmember, discussed Ross' commitment to this project and the impacts from the mandated increased housing.

Chair Breen closed the meeting to public comments.

Board member Finn stated basing the ambulance in Ross makes sense and it should remain there. He was concerned about the length of the lease (20 years) and noted it was unprecedented. The Board needs more data in order to make an informed decision. He noted the mandate for more housing will certainly impact services.

Board member Candell stated flexibility was important- who knows what the future may bring? It would be a disservice to his jurisdiction to lock them into a long-term lease. He recommended negotiating another 4-year lease.

Chair Breen stated the average citizen just wants service. Looking twenty years down the road is important but nobody knows what it will look like. They need to go in the most logical direction.

Board members Casissa and Finn volunteered to serve on the subcommittee. Executive Officer Weber stated Board member Meagor has expressed interest in serving on the subcommittee.

M/s, Candell/Blash, to direct staff to work with a consulting firm on the scope of a deployment analysis/study and begin discussions with the Town of Ross regarding the lease. The subcommittee will consist of Board members Casissa, Finn, and Meagor.

Ayes: All

Absent: Meagor

c. Tour of San Quentin and Information needed for attendance

Chair Breen stated he cleared this tour with prison officials a while ago and they are ready to host the tour. The prison Fire Chief will be along for the tour. He noted forms need to be filled out.

Executive Officer stated his assistant would reach out to each Board member regarding the form. He explained the reason for the tour and the peaks and valleys of use at the prison.

7. Old Business

There were no Old Business items.

8. CQI Reports

CQI Coordinator Price-Fair discussed the following for Marin County and the Town of Corte Madera: 1) Dispositions; 2) Total number of transports; 3) Calls by destination; 4) Calls by City. She answered questions from the Board regarding whether staff could tell how many calls are related to bicycles; if e-bicycle related calls could be identified.

9. Review of RVPA Expense Sheets

Executive Officer Weber presented a staff report. There is nothing out of the ordinary.

There were no questions or comments from the Board.

10. Transport Billing Data Review

Executive Officer Weber presented a staff report. There is nothing out of the ordinary

There were no questions or comments from the Board.

11. Announcements/Future Agenda Items

Executive Officer Weber congratulated Larkspur Finance Director Orme on her retirement and thanked her for her service.

12. Adjournment- Chair Breen adjourned the meeting at 8:10 p.m.

Respectfully submitted,

Toni DeFrancis,  
Recording Secretary