

ROSS VALLEY PARAMEDIC AUTHORITY

BASIC FINANCIAL STATEMENTS

FOR THE YEAR ENDED JUNE 30, 2013

**A Joint Powers Agency of the
Town of Fairfax
Kentfield Fire Protection District
City of Larkspur
County of Marin
Town of Ross
Town of San Anselmo
Sleepy Hollow Fire Protection District**

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**ROSS VALLEY PARAMEDIC AUTHORITY
BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2013**

TABLE OF CONTENTS

	<u>Page</u>
<i>Independent Auditor's Report on Basic Financial Statements</i>	1
<i>Managements Discussion and Analysis</i>	5
 <i>Basic Financial Statements</i>	
Government-wide Financial Statements:	
Statement of Net Position	8
Statement of Activities	9
Fund Financial Statements:	
Governmental Funds:	
Balance Sheet.....	12
Reconciliation of the Governmental Fund – Balance Sheet with the Statement of Net Position	13
Statement of Revenues, Expenditures, and Changes in Fund Balance	14
Reconciliation of the Net Change in Fund Balance Total Governmental Fund with the Statement of Activities.....	15
Statement of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual: General Fund.....	16
Notes to Financial Statements.....	17
 SUPPLEMENTAL INFORMATION	
Chart of Revenues from Member Agencies.....	22

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
of the Ross Valley Paramedic Authority
Larkspur, California

Report on Financial Statements

We have audited the accompanying financial statements of the governmental activities and the General Fund of the Ross Valley Paramedic Authority (Authority) as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Authority's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the General Fund of the Authority as of June 30, 2013, and the respective changes in financial position and the respective budgetary comparisons listed as part of the basic financial statements for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Emphasis of Matters

Management adopted the provisions of the following Governmental Accounting Standards Board Statements, which became effective during the year ended June 30, 2013 and had no material effects on the financial statements:

Statement 60 – Accounting and Reporting for Service Concession Arrangements

Statement 62 - Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements.

Statement 63 - Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position.

The emphasis of these matters does not constitute a modification to our opinions.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis and budgetary comparison information for the General Fund are presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Authority's basic financial statements as a whole. The Supplemental Information as listed in the Table of Contents is presented for purposes of additional analysis and is not required parts of the basic financial statements.

The Supplemental Information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Supplemental Information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 20, 2013, on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.

Maze + Associates

Pleasant Hill, California
September 20, 2013

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MANAGEMENT'S DISCUSSION AND ANALYSIS

The Authority is issuing its financial statements in the format prescribed by the provisions of Government Accounting Standards Board Statement 34 (GASB 34), which requires the Authority to provide this overview of its financial activities for the fiscal year.

Please read this overview in conjunction with your reading of the accompanying Basic Financial Statements.

THE PURPOSE OF THE AUTHORITY

The Authority is a joint-powers authority of seven municipal entities in Marin County, California that provides paramedic services to its members' citizens. The Authority's operations are financed by a special tax on residential and commercial property and transport billings.

FISCAL 2012-2013 FINANCIAL HIGHLIGHTS

Financial highlights of the year ended June 30, 2013 include the following:

Authority-wide:

- The Authority's total net position was \$1,277,969, of which \$867,968 was cash and investments and \$118,266 was capital assets.
- Total Authority revenues, included \$755,592 in transport billings and \$1,035,068 in contributions from members.
- The Authority Board of Directors voted to increase the special assessment for FY 12/13 to \$45.00 per unit to maintain pace with expenses and insure a proper reserve balance.

Fund Basis:

- General Fund assets totaled \$1,173,305, of which \$867,968 was cash and investments.
- General Fund revenues were \$1,794,858, very close to budgeted revenues.
- General Fund expenses of \$1,728,167 included \$1,170,580 in paramedic contract services, \$177,324 in paramedic training expenses, and \$73,129 in ALS back up payments. General Fund expenses were approximately 7.1% lower than budgeted. A significant amount of that decrease was due to lower than expected ALS back up costs.
- The increase in the fund balance of the General Fund was \$66,691.

The Basic Financial Statements

With the implementation of GASB 34, the Authority now issues Authority-wide and individual Fund financial statements, called Basic Financial Statements. Since the Authority has only one fund, the difference between these two statements is limited to the recording of the Authority's capital assets in the Authority-wide statements only.

The Authority-wide Financial Statements provide a longer-term view of the Agency's activities as a whole and comprise the Statement of Net Position and the Statement of Activities. The Statement of Net Position provides information about the financial position of the Agency as a whole, including all its capitals assets and long-term liabilities on the full accrual basis, similar to that used by corporations. The Statement of Activities provides information about all the Agency's revenues and all its expenses, also on the full accrual basis, with the emphasis on measuring net revenues or expenses of each of the Agency's programs.

The Fund Financial Statements report the Authority's operations in more detail than the government-wide statements and focus primarily on the short-term activities of the Authority's General Fund and other Major Funds. The Fund Financial Statements measure only current revenues and expenditures and fund balances; they exclude capital assets, long-term debt and other long-term amounts.

Comparisons of Budget and Actual financial information are also presented for the General Fund.

CAPITAL ASSETS

Under GASB 34, the Authority is required to record all its capital assets at their historical cost, and to depreciate these assets over their estimated useful lives. Capital assets of \$118,266 at June 30, 2013 represent machinery and equipment costing \$391,141, net of accumulated depreciation of \$272,875. Further detail on capital assets may be found in Note 3 to the financial statements.

CONTACTING THE AUTHORITY'S FINANCIAL MANAGEMENT

This Comprehensive Annual Financial Report is intended to provide citizens, taxpayers, investors, and creditors with a general overview of the Authority's finances. Questions about this Report should be directed to the Finance Department, at 400 Magnolia Avenue, Larkspur, California 94939.

ROSS VALLEY PARAMEDIC AUTHORITY

**STATEMENT OF NET POSITION
AND STATEMENT OF ACTIVITIES**

The purpose of the Statement of Net Position and the Statement of Activities is to summarize the entire Authority's financial activities and financial position. They are prepared on the same basis as is used by most businesses, which means they include all the Authority's assets and all its liabilities, as well as all its revenues and expenses. This is known as the full accrual basis—the effect of all the Authority's transactions is taken into account, regardless of whether or when cash changes hands, but all material internal transactions between Authority funds have been eliminated.

The Statement of Net Position summarizes the financial position of all the Authority's financial position in a single column.

The Statement of Activities reports increases and decreases in the Authority's net position. It is also prepared on the full accrual basis, which means it includes all the Authority's revenues and all its expenses, regardless of when cash changes hands. This differs from the "modified accrual" basis used in the Fund financial statements, which reflect only current assets, current liabilities, available revenues and measurable expenditures.

The Statement of Activities presents the Authority's expenses first, listed by program. Program revenues—that is, revenues which are generated directly by these programs—are then deducted from program expenses to arrive at the net expense of each governmental program. The Authority's general revenues are then listed in the Governmental Activities, and the Change in Net Position is computed and reconciled with the Statement of Net Position.

These financial statements along with the fund financial statements and footnotes are called *Basic Financial Statements*.

ROSS VALLEY PARAMEDIC AUTHORITY
STATEMENT OF NET POSITION
JUNE 30, 2013

ASSETS

Cash and investments (Note 2)	\$867,968
Accounts receivable	297,062
Interest receivable	962
Prepaid items	7,313
Capital assets, net of accumulated depreciation (Note 3)	<u>118,266</u>
Total Assets	<u>1,291,571</u>

LIABILITIES

Accounts payable	9,467
Deposits payable	<u>4,135</u>
Total Liabilities	<u>13,602</u>

NET POSITION (Note 4)

Net investment in capital assets	118,266
Unrestricted net position	<u>1,159,703</u>
Total Net Position	<u>\$1,277,969</u>

See accompanying notes to financial statements

ROSS VALLEY PARAMEDIC AUTHORITY
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2013

Program Expenses:	
General government	<u>\$1,766,987</u>
Program Revenues:	
Charges for services	755,592
Operating contributions from member agencies	<u>1,035,068</u>
Total Program Revenues	<u>1,790,660</u>
Net Program Expense	<u>(23,673)</u>
General Revenues:	
Investment earnings	<u>4,198</u>
Total General Revenues	<u>4,198</u>
Change in Net Position	27,871
Net Position-Beginning	<u>1,250,098</u>
Net Position-Ending	<u>\$1,277,969</u>

See accompanying notes to financial statements

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FUND FINANCIAL STATEMENTS

Major funds are defined generally as having significant activities or balances in the current year.

The Authority's **General Fund** is its only fund and is therefore a major fund. It is used to account for all financial resources. General operating expenditures, fixed charges and capital costs are paid from this fund.

ROSS VALLEY PARAMEDIC AUTHORITY
GOVERNMENTAL FUND
BALANCE SHEET
JUNE 30, 2013

	General Fund
ASSETS	
Cash and investments (Note 2)	\$867,968
Accounts receivable	297,062
Interest receivable	962
Prepaid items	7,313
Total Assets	\$1,173,305
LIABILITIES	
Accounts payable	\$9,467
Deposits payable	4,135
Total Liabilities	13,602
FUND EQUITY	
Fund balances (Note 4):	
Nonspendable	7,313
Committed	1,000,000
Assigned	152,390
Total Fund Equity	1,159,703
Total Liabilities & Fund Equity	\$1,173,305

See accompanying notes to financial statements

ROSS VALLEY PARAMEDIC AUTHORITY
Reconciliation of the
GOVERNMENTAL FUND -- BALANCE SHEET
with the
STATEMENT OF NET POSITION
JUNE 30, 2013

Total fund balance reported on the governmental funds balance sheet \$1,159,703

Amount reported for Governmental Activities in the Statement of Net Position
are different from those reported in the Governmental Funds above because of the following:

CAPITAL ASSETS

Capital assets used in Governmental Activities are not current assets or financial resources and
therefore are not reported in the Governmental Fund.

118,266

NET POSITION

\$1,277,969

See accompanying notes to financial statements

ROSS VALLEY PARAMEDIC AUTHORITY
GOVERNMENTAL FUND
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED JUNE 30, 2013

REVENUES

Parcel tax revenue from member agencies:	
Town of Fairfax	\$169,605
Kentfield Fire Protection District	128,336
City of Larkspur	345,998
County of Marin Service Area #27	33,913
Town of Ross	43,872
Town of San Anselmo	271,852
Sleepy Hollow Fire Protection District	41,492
Transport billing	755,592
Investment earnings	4,198
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Total Revenues	1,794,858

EXPENDITURES

Meeting stipends	5,090
Accounting and auditing	41,986
Transport billing	40,928
Legal and consulting services	2,583
Physio-Control - Defibrillation Units	18,212
Paramedic contractual services	1,170,580
Tax collection service	7,917
Disposable medical supplies	47,765
EMS training/supply reimbursement	90,000
Paramedic training program	177,324
ALS back up	73,129
Insurance	3,680
Rent	25,486
Automotive fuel and repairs	12,349
Miscellaneous	5,526
Capital outlay	5,612
	<hr/>
Total Expenditures	1,728,167

NET CHANGE IN FUND BALANCE	66,691
FUND BALANCE, BEGINNING OF YEAR	<hr/> 1,093,012
FUND BALANCE, END OF YEAR	<hr/> <u>\$1,159,703</u>

See accompanying notes to financial statements.

ROSS VALLEY PARAMEDIC AUTHORITY
 Reconciliation of the
NET CHANGE IN FUND BALANCE - TOTAL GOVERNMENTAL FUND
 with the
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2013

The schedule below reconciles the Net Changes in Fund Balance reported on the Governmental Fund Statement of Revenues, Expenditures and Changes in Fund Balance, which measures only changes in current assets and current liabilities on the modified accrual basis, with the Change in Net Position of Governmental Activities reported in the Statement of Activities, which is prepared on the full accrual basis.

NET CHANGE IN FUND BALANCE - TOTAL GOVERNMENTAL FUND	\$66,691
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Amounts reported for governmental activities in the Statement of Activities are different because of the following:

CAPITAL ASSETS TRANSACTIONS

Governmental Funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is capitalized and allocated over their estimated useful lives and reported as depreciation expense.

Depreciation expense is deducted from the fund balance	<u>(38,820)</u>
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CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES	<u><u>\$27,871</u></u>
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See accompanying notes to financial statements

ROSS VALLEY PARAMEDIC AUTHORITY
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Parcel tax revenues from member agencies:				
Town of Fairfax	\$170,000	\$170,000	\$169,605	(\$395)
Kentfield Fire Protection District	128,500	128,500	128,336	(164)
City of Larkspur	345,000	345,000	345,998	998
County of Marin Service Area #27	33,750	33,750	33,913	163
Town of Ross	43,000	43,000	43,872	872
Town of San Anselmo	270,000	270,000	271,852	1,852
Sleepy Hollow Fire Protection District	41,250	41,250	41,492	242
Transport billing	750,000	750,000	755,592	5,592
Investment earnings	5,000	5,000	4,198	(802)
	<u>1,786,500</u>	<u>1,786,500</u>	<u>1,794,858</u>	<u>8,358</u>
EXPENDITURES				
Meeting stipends	7,500	7,500	5,090	2,410
Accounting and auditing	42,000	42,000	41,986	14
Transport billing	45,000	45,000	40,928	4,072
Legal and consulting services	7,000	7,000	2,583	4,417
Physio-Control - Defibrillation Units	16,000	16,000	18,212	(2,212)
Paramedic contractual services	1,165,000	1,165,000	1,170,580	(5,580)
Tax collection service	8,700	8,700	7,917	783
Disposable medical supplies	75,000	75,000	47,765	27,235
EMS training/supply reimbursement	90,000	90,000	90,000	
Paramedic training program	198,000	198,000	177,324	20,676
ALS back up	145,000	145,000	73,129	71,871
Insurance	4,000	4,000	3,680	320
Office supplies	200	200		200
Postage	800	800		800
Rent	25,500	25,500	25,486	14
Automotive fuels and repairs	12,500	12,500	12,349	151
Miscellaneous	6,000	6,000	5,526	474
Capital outlay	2,000	2,000	5,612	(3,612)
	<u>1,850,200</u>	<u>1,850,200</u>	<u>1,728,167</u>	<u>122,033</u>
NET CHANGE IN FUND BALANCE	<u>(\$63,700)</u>	<u>(\$63,700)</u>	66,691	<u>\$130,391</u>
FUND BALANCE, BEGINNING OF YEAR			<u>1,093,012</u>	
FUND BALANCE, END OF YEAR			<u>\$1,159,703</u>	

See accompanying notes to financial statements

ROSS VALLEY PARAMEDIC AUTHORITY
Notes to Basic Financial Statements
June 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Ross Valley Paramedic Authority is a joint powers authority created in 1982 by the Town of Fairfax, Kentfield Fire Protection District, City of Larkspur, County of Marin, Town of Ross, Town of San Anselmo and Sleepy Hollow Fire Protection District. The purpose of the Authority is to provide paramedic services to the citizens of these entities. The Authority is controlled by a seven member board consisting of one member from each of the participating entities. None of the entities exercise specific control over the budgeting and financing of the Authority's activities. The County of Marin Fire Department by contract provides full-time County employees including supervision by County fire department officers to render the paramedic services. Administrative and accounting services are provided by the City of Larkspur.

The Authority's operations are financed by a parcel tax on each residential unit and an equivalent amounts for commercial property and transport billings. During the fiscal year ended June 30, 2013, the tax rate was \$45 per unit, including a collection fee of \$0.50 levied by the County of Marin.

The accounting policies of the Ross Valley Paramedic Authority conform with generally accepted accounting principles as applicable to governments. The following is a summary of the significant policies:

B. Basis of Presentation

The Authority's Basic Financial Statements are prepared in conformity with accounting principles generally accepted in the United States of America. The Government Accounting Standards Board is the acknowledged standard setting body for establishing accounting and financial reporting standards followed by governmental entities in the United States of America.

These Statements require that the financial statements described below be presented.

Government-wide Statements: The Statement of Net Position and the Statement of Activities include the financial activities of the overall Authority. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions.

The Statement of Activities presents a comparison between direct expenses and program revenues for each segment of the business-type activities of the Authority and for each function of the Authority's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) charges paid by the recipients of goods or services offered by the programs, (b) grants and *contributions* that are restricted to meeting the operational needs of a particular program and (c) fees, grants and contributions that are restricted to financing the acquisition or construction of capital assets. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements: The fund financial statements provide information about the Authority's fund. The emphasis of fund financial statements is on major individual governmental fund displayed in a column.

ROSS VALLEY PARAMEDIC AUTHORITY
Notes to Basic Financial Statements
June 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C Major Fund

The Authority's **General Fund** is its only fund. It is used to account for all financial resources. General operating expenditures, fixed charges and capital costs are paid from this fund.

D. Basis of Accounting

The government-wide financial statements are reported using the *economic resources measurement focus* and the full *accrual basis* of accounting. Revenues are recorded when *earned* and expenses are recorded at the time liabilities are *incurred*, regardless of when the related cash flows take place. Basis of accounting refers to *when* revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements, regardless of the measurement focus applied. All governmental funds are accounted for using the modified accrual basis of accounting. Thus, fund revenues are recognized when they become measurable *and* available as net current assets. Measurable means the amount of the transaction can be determined and available means the amount is collectible within the current period or soon enough thereafter (generally sixty days) to be used to pay liabilities of the current period. Amounts which could not be measured or were not available were not accrued as revenue in the current fiscal year.

Governmental funds are reported using the *current financial resources* measurement focus and the *modified accrual* basis of accounting. Under this method, revenues are recognized when *measurable* and *available*. The Authority considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after year-end. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. Governmental capital asset acquisitions are reported as *expenditures* in governmental funds. Proceeds of governmental long-term debt and acquisitions under capital leases are reported as *other financing sources*.

Those revenues susceptible to accrual are interest revenue and charges for services. Fines and forfeitures are not susceptible to accrual because they are not measurable until received in cash.

Non-exchange transactions, in which the Authority gives or receives value without directly receiving or giving equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

E. Budgets and Budgetary Accounting

The Authority follows these procedures in establishing the budgetary data reflected in the financial statements:

- a. Prior to the end of the fiscal year, a proposed operating budget is submitted to the Board of Directors for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them. The budget is legally enacted through passage of a resolution.

ROSS VALLEY PARAMEDIC AUTHORITY
Notes to Basic Financial Statements
June 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

- b. Formal budgetary integration is employed as a management control device during the year. Budgets are adopted on a basis consistent with generally accepted accounting principles.
- c. The budget is legally enacted through passage of a resolution before July 1.

NOTE 2 - CASH AND INVESTMENTS

The Authority's cash is controlled and invested by the City of Larkspur. Investments are carried at fair value. At June 30, 2013, all of the Authority's cash was invested in the California Local Agency Investment Fund, an investment pool which is administered by the State Treasurer's office.

The Authority is a participant in the Local Agency Investment Fund (LAIF) that is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. The Authority reports its investment in LAIF at the fair value amount provided by LAIF, which is the same as the value of the pool share. The balance is available for withdrawal on demand, and is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis. Included in LAIF's investment portfolio are collateralized mortgage obligations, mortgage-backed securities, other asset-backed securities, loans to certain state funds, and floating rate securities issued by federal agencies, government-sponsored enterprises, United States Treasury Notes and Bills, and corporations. At June 30, 2013, these investments matured in an average of 278 days.

The Authority is a participant in the Short-Term Fund of the Investment Trust of California (CalTrust), a joint powers authority and public agency established by its members under the provisions of Section 6509.7 of the California Government Code. Members and participants are limited to California public agencies. CalTrust is governed by a Board of Trustees of seven Trustees, at least seventy-five percent of whom are from the participating agencies. The Authority reports its investment in CalTrust at the fair value amount provided by CalTrust, which is the same as the value of the pool shares. The balance is available for withdrawal on demand, and is based on the accounting records maintained by CalTrust. Included in CalTrust's investment portfolio are: United States Treasury Notes, Bills, Bonds or Certificates of Indebtedness; registered state warrants or treasury notes or bonds; California local agency bonds, notes, warrants or other indebtedness; federal agency or United States government-sponsored enterprise obligations; bankers acceptances; commercial paper; negotiable certificates of deposit; repurchase agreements; medium-term notes; money market mutual funds; notes, bonds or other obligation secured by a first priority security interest in securities authorized under Government Code Section 53651; and mortgage passthrough securities, collateralized mortgage obligations, and other asset - backed securities. CalTrust's Medium-Term Fund has a target portfolio duration of 0 to 4 years. At June 30, 2013, these investments matured in an average of 773 days.

ROSS VALLEY PARAMEDIC AUTHORITY
Notes to Basic Financial Statements
June 30, 2013

NOTE 3 - CAPITAL ASSETS

All capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Contributed capital assets are valued at their estimated fair market value on the date contributed.

The purpose of depreciation is to spread the cost of capital assets equitably among all users over the life of these assets. The amount charged to depreciation expense each year represents that year's pro rata share of the cost of capital assets.

Depreciation is provided using the straight-line method which means the cost of the asset is divided by its expected useful life in years and the result is charged to expense each year until the asset is fully depreciated. The Authority has assigned the useful life of 10 years with a capitalization threshold of \$5,000.

Changes in the Capital Assets are as follows:

	Balance <u>June 30, 2012</u>	<u>Additions</u>	Balance <u>June 30, 2013</u>
Capital assets being depreciated:			
Machinery & Equipment	\$391,141		\$391,141
Less accumulated depreciation for:			
Machinery & Equipment	<u>(234,055)</u>	<u>(\$38,820)</u>	<u>(272,875)</u>
	<u>\$157,086</u>	<u>(\$38,820)</u>	<u>\$118,266</u>

NOTE 4 - NET POSITION AND FUND BALANCES

A. Net Position

Net Position is the excess of all the Authority's assets over all its liabilities, regardless of fund. Net Position is divided into three captions. These captions apply only to Net Position, which is determined only at the Government-wide level, and are described below:

Net Investment in Capital Assets describes the portion of Net Position which is represented by the current net book value of the Authority's capital assets.

Unrestricted describes the portion of Net Position which is not restricted to use.

B. Fund Balance

Governmental fund balances represent the net current assets of each fund. Net current assets generally represent a fund's cash and receivables, less its liabilities.

ROSS VALLEY PARAMEDIC AUTHORITY
Notes to Basic Financial Statements
June 30, 2013

NOTE 4 – NET POSITION AND FUND BALANCES (Continued)

The Authority’s fund balances are classified in accordance with Governmental Accounting Standards Board Statement Number 54 (GASB 54), Fund Balance Reporting and Governmental Fund Type Definitions, which requires the Authority to classify its fund balances based on spending constraints imposed on the use of resources. For programs with multiple funding sources, the Authority prioritizes and expends funds in the following order: Restricted, Committed, Assigned, and Unassigned. Each category in the following hierarchy is ranked according to the degree of spending constraint:

Nonspendable represents balances set aside to indicate items do not represent available, spendable resources even though they are a component of assets. Fund balances required to be maintained intact and assets not expected to be converted to cash, such as prepaids, are included. However, if proceeds realized from the sale or collection of nonspendable assets are restricted, committed or assigned, then Nonspendable amounts are required to be presented as a component of the applicable category.

Restricted fund balances have external restrictions imposed by creditors, grantors, contributors, laws, regulations, or enabling legislation which requires the resources to be used only for a specific purpose. As of June 30, 2013 the Authority does not have any restricted fund balance.

Committed fund balances have constraints imposed by formal action of the Board which may be altered only by formal action of the Board. Nonspendable amounts subject to Board commitments are included along with spendable resources.

Assigned fund balances are amounts constrained by the Authority’s intent to be used for a specific purpose, but are neither restricted nor committed. Intent is expressed by the Board or its designee and may be changed at the discretion of the Board or its designee. This category includes Nonspendables, when it is the Board’s intent to use proceeds or collections for a specific purpose, and residual fund balances, if any, which have not been restricted or committed.

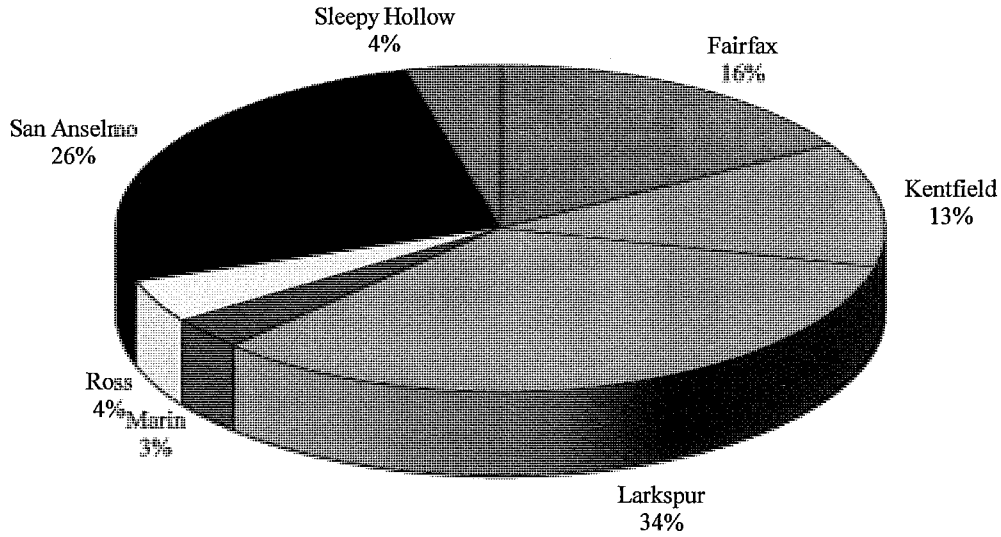
Unassigned fund balance represents residual amounts that have not been restricted, committed, or assigned. This includes the residual general fund balance and residual fund deficits, if any, of other governmental funds. As of June 30, 2013 the Authority does not have an unassigned fund balance.

NOTE 5 - INSURANCE COVERAGE

The Authority’s insurance coverage is as follows:

Type	Limits
Commercial Umbrella	\$1,000,000
Business Automobile	1,000,000
Emergency Service Management	1,000,000
Business Property	32,021
Employee Dishonesty	100,000
General Liability	1,000,000

ROSS VALLEY PARAMEDIC AUTHORITY
 CHART OF REVENUES FROM MEMBER AGENCIES
 FOR THE YEAR ENDED JUNE 30, 2013



<u>PARCEL TAX REVENUE</u>	<u>General Fund</u>
Town of Fairfax	\$169,605
Kentfield Fire Protection District	128,336
City of Larkspur	345,998
County of Marin Service Area #27	33,913
Town of Ross	43,872
Town of San Anselmo	271,852
Sleepy Hollow Fire Protection District	41,492
 Total Member Contributions	 <u><u>\$1,035,068</u></u>