

THE BOARD OF DIRECTORS OF
THE ROSS VALLEY PARAMEDIC AUTHORITY
Held a meeting:
6:30 p.m. Thursday, January 5, 2017
Kentfield Fire District
1004 Sir Francis Drake Blvd., Kentfield, CA. 94904

1. Call to Order/Pledge of Allegiance by Acting Chair Hart at 6:30 p.m.
Board Member Attendance: Acting Chair Hart, Corbett, Finn, Przybylski, Reed
Absent: Hillmer, Lappert, Chair Meagor
Staff: Weber, Shurtz, McTigue

2. Open Time for Public Input

There were no comments.

3. Review and/or approve Meeting Minutes: From November 3, 2016

M/s, Reed/Przybylski, to approve the minutes of November 3, 2016 as submitted.
Ayes: All Absent: Hillmer, Lappert, Chair Meagor

4. NEW BUSINESS
 - a. Rotation of Chair and Vice Chair

Executive Officer Weber presented a staff report.

M/s, Reed/Corbett, to elect Boardmember Hart as Chair and Boardmember Finn as Vice Chair.
Ayes: All Absent: Hillmer, Lappert, Chair Meagor

- b. Authorize Executive Officer to enter into an agreement with Phillips Healthcare in the amount of \$212,409.95 term and conditions to be presented at Board meeting

Executive Officer Weber presented a staff report. He stated the 12-lead monitors have been used for twelve years- their expected life span is eight years. Staff conducted a surveyed of providers of monitors for first responders and came back with a recommendation to contract with Phillips Healthcare. He noted Corte Madera paramedics use monitors manufactured by Physio which could present a challenge in the field. This could be overcome by training. He noted he had originally budgeted \$71,000 annually starting in Fiscal Year 2016/17 for the lease purchase option. However, the product selected was less expensive and will cost around \$48,000 annually- this includes the service. He briefly discussed financing options including financing through the County of Marin. He is of the opinion that a lease purchase as opposed to a lease with an unknown buyout at

the end is the best way to go. They are getting \$18,000 (\$2,000 each) as a trade in for the old units.

Battalion Chief McTigue stated a lot of research went into this final recommendation and in the end the goal was to support the paramedics who would be using the units in the field.

Chief Shurtz stated the field personnel were overwhelmingly in favor of the Philips units. Using different units than what Corte Madera was using was doable.

Boardmember Finn had questions about the vendor who was offering a 45% discount and an \$18,000 promotional consideration. Battalion Chief McTigue stated this vendor does not have a large stake in Northern California- their market-share is Southern California. They do not have a dedicated sales representative in the area.

Boardmember Finn noted they were getting trade-in value for units that were made by a different manufacturer. He asked what would happen to these units. Battalion Chief McTigue stated they could be refurbished and re-sold.

Chair Hart asked staff if they talked to any departments that use the Physio Control manufactured units. Battalion Chief McTigue stated "yes"- they spoke to the Berkeley Fire Department and several others. Chair Hart asked if Marin General was the primary receiving hospital for cardiac arrests. Battalion Chief McTigue stated "yes"- patients would be taken to the closest treating facility. Chair Hart asked what type of unit the Novato Fire Department uses. Battalion Chief McTigue stated they use the Physio Control units. Chair Hart asked if Phillips has been manufacturing these units for a long time. Battalion Chief McTigue stated "yes" and staff is comfortable that they will not go out of business anytime soon.

M/s, Przyblski/Finn, to accept the recommendation of staff and to move forward with the purchase of the Phillips units with the best financing terms and conditions. This motion is based on the unanimous recommendation of the field personnel, the majority of the administrative review team, and that Marin General Hospital, the primary receiving hospital for cardiac patients, uses this type of unit as well.

Ayes: All Absent: Hillmer, Lappert, Chair Meagor

5. OLD BUSINESS

- a. Authorize Executive Officer to enter into a services agreement with legal counsel Bertrand, Fox, Elliott, Osman, and Wenzel, P.C.

Executive Officer Weber presented a report. He noted the firm would begin work on updating agreements/contracts with the Marin County Fire Department, City of Larkspur, Town of Corte Madera, and Ross Valley Fire Department. He noted

the law allows the Board to contract for professional services without going out to competitive bid.

M/s, Finn/Reed, to authorize the Executive Officer to enter into an agreement with Bertrand, Fox, Elliot, Osman, and Wenzel, P.C. for general legal services, recognizing that there are time constraints with respect to the contracts with other agencies and therefore the Board will forgo the traditional bid process.

Ayes: All Absent: Hillmer, Lappert, Chair Meagor

Chair Hart thanked Executive Officer Weber and Boardmember Finn for providing advice on this item.

6. Review RVPA Expense Sheet

Executive Director Weber presented a staff report. He noted there was an error and a fix with respect to the payment to Corte Madera for the Boundary Drop.

There were no questions or comments from the Board.

7. Transport Billing Data Review

Executive Director Weber presented a staff report. He noted there was nothing out of the ordinary.

There were no questions or comments from the Board.

8. Announcements/Future Agenda Items/Adjournment

Chair Hart stated there was a huge storm coming and he asked staff to thank their staff, in advance, for their service.

Chair Hart acknowledged Boardmember Meagor's service as Chair and his outstanding contributions to the Finance Committee.

9. Adjournment- Chair Hart adjourned the meeting at 7:04 p.m. The next Board meeting would be Thursday, February 2, 2017.

Respectfully submitted,

Toni DeFrancis
Recording Secretary