



# Ross Valley Paramedic Authority

## MEMBER AGENCIES

Town of Corte Madera  
Town of Fairfax  
Kentfield Fire Dist.  
City of Larkspur  
County of Marin  
Town of Ross  
Town of San Anselmo  
Sleepy Hollow Fire Dist.

## BOARD OF DIRECTORS MEETING

Thursday, September 7, 2017 @ 6:30 p.m. Kentfield Fire District  
1004 Sir Francis Drake Blvd. Kentfield, CA 94904

1. Call to Order- Board Chair
2. Roll Call- Executive Officer
3. Pledge of Allegiance – Board Chair
4. Open Time for Public Input. Members of the Public have an opportunity to comment on items not on tonight's agenda. Each member of the public has two minutes in which to speak. Board members and staff are not able to engage in dialogue, answer questions or act on any of the items brought forward. At the Board's discretion, matters brought forth may be placed on a future agenda.
5. Review and approve Meeting Minutes: Staff recommends that the Board approve the meeting minutes from the August 3, 2017 meeting.
6. NEW BUSINESS
  - a. Purchase of one additional cardiac monitor to fully outfit all ambulances and paramedic engine companies. *Recommendation: Authorize Executive Officer to purchase one additional cardiac monitor in the amount of \$28,002 and increase 5 year service contract by \$5875.20 with the addition of one monitor.*
  - b. Purchase and install a gurney lift system in Medic 18, adding safety for patients and operators. *Authorize Executive Officer to purchase one Stryker PowerLOAD gurney utilizing "piggy back" competitive purchase in the amount of \$30,582.57 and approximately \$4,000 for installation costs.*
  - c. Background of Emtrac Controlled intersections on Sir Frances Drake Blvd. and installation of lighting control device in M18 and possibly at the intersection of SFDB and Miracle Mile aka "The Hub". *Authorize Executive Officer to purchase one vehicle GPS control device from EMTRAC estimated costs not to exceed \$4,000 and explore options available and costs of lighting control system for the aforementioned intersection.*
7. OLD BUSINESS
  - a. Update from Executive Officer on new ambulance billing provider.
  - b. Update from Executive Officer on contract renewals and legal work.
8. CQI Reports (Quarterly). Staff recommends that the Board receive any oral/written updates from the CQI managers. *Recommendation: Direct staff as needed.*
  - a. Marin County: Heather Price Fair
  - b. Town of Corte Madera: Liz Froneberger
9. Review RVPA Expense Sheet (attached).

This agenda was posted in accordance with #54954.2 and #54954.3 of the Government Code. AMERICAN SIGN LANGUAGE INTERPRETERS AND ASSISTIVE LISTENING DEVICES MAY BE REQUESTED BY CALLING (415)473-4100 AT LEAST 72 HOURS IN ADVANCE. COPIES OF DOCUMENTS ARE AVAILABLE IN ACCESSIBLE FORMATS UPON REQUEST.

**Availability of Documents:** Any writings or documents provided to a majority of the RVPA regarding any item on this agenda will be made available for public inspection at the Customer Service Counter at Marin County Fire Department Woodacre Station 33 Castlerock Ave, Woodacre 94973, during normal business hours.

10. Transport Billing Data Review (attached).
11. Announcements/Future Agenda Items.
12. Adjournment.

Submitted, /s/ Jason Weber, Executive Officer

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THE BOARD OF DIRECTORS OF  
THE ROSS VALLEY PARAMEDIC AUTHORITY  
Held a meeting:  
6:30 p.m. Thursday, August 3, 2017  
Kentfield Fire District  
1004 Sir Francis Drake Blvd., Kentfield, CA. 94904

1. Call to Order- Chair Hart called the meeting to order at 6:30 p.m.
2. Roll Call  
Board Member Attendance: Chair Hart, Corbet, Finn, Hillmer, Przybylski,  
Ravasio Absent: Meagor, Reed  
Staff: Stasiaski, Shurtz, McTigue, Weber

3. Pledge of Allegiance

4. Open Time for Public Input

Executive Officer Weber asked for a moment of silence for RVPA Paramedic Chris Mahoney who passed away yesterday.

5. Review and/or approve Meeting Minutes: From June 1, 2017

M/s, Corbett/Przybylski, to approve the minutes of June 1, 2017 as submitted.  
Ayes: All Absent: Meagor, Reed Abstain: Finn

6. NEW BUSINESS

There were no New Business Items.

7. OLD BUSINESS

There were no Old Business Items.

8. CQI Reports
  - a. Marin County
  - b. Town of Corte Madera

It was the consensus of the Board to continue this item to the next meeting.

9. Review RVPA Expense Sheet

Executive Officer Weber presented a staff report. There was nothing out of the ordinary.

There were no questions or comments from the Board.

#### 10. Transport Billing Data Review

Executive Officer Weber presented a staff report. There was nothing out of the ordinary.

Chair Hart asked when the transition to the new provider (the Novato Fire Protection District) would happen. Executive Officer Weber stated the transition occurred two days ago. Staff is working through the details.

#### 11. Announcements/Future Agenda Items/Adjournment

There were no announcements.

#### 12. Tour of Marin County Sheriffs Communications Center

Chair Hart noted there were vans ready to transport the Board.

13. Adjournment- Chair Hart adjourned the meeting at 6:36 p.m. in memory of RVPA Paramedic Chris Mahoney.

Respectfully submitted,

Toni DeFrancis  
Recording Secretary