



# Ross Valley Paramedic Authority

## MEMBER AGENCIES

Town of Corte Madera  
Town of Fairfax  
Kentfield Fire Dist.  
City of Larkspur  
County of Marin  
Town of Ross  
Town of San Anselmo  
Sleepy Hollow Fire Dist.

## BOARD OF DIRECTORS MEETING

Thursday, May 3, 2018 @ 6:30 p.m. Kentfield Fire District  
1004 Sir Francis Drake Blvd. Kentfield, CA 94904

1. Call to Order- Board Chair
2. Roll Call- Executive Officer
3. Pledge of Allegiance – Board Chair
4. Open Time for Public Input. Members of the Public have an opportunity to comment on items not on tonight's agenda. Each member of the public has two minutes in which to speak. Board members and staff are not able to engage in dialogue, answer questions or act on any of the items brought forward. At the Board's discretion, matters brought forth may be placed on a future agenda.
5. Review and approve Meeting Minutes: Staff recommends that the Board approve the meeting minutes from the March 1, 2018 meeting.
6. NEW BUSINESS
  - a. Novato Fire District ambulance billing termination. *Recommendation: Receive update on termination of agreement, receive report from staff and provide direction as needed.*
  - b. Review of proposed FY 2018-19 budget. *Recommendation: Review and provide feedback on proposed 2018-19 for adoption in June.*
  - c. Confirmation of Parcel Tax for FY 2018-19. *Recommendation: Ensure that your member agency administrative staff places this matter before the elected body.*
7. OLD BUSINESS
  - a. Form 700 Compliance. *Recommendation: Board members and staff that have not filed should file immediately.*
8. CQI Reports (Quarterly). Staff recommends that the Board receive any oral/written updates from the CQI managers. *Recommendation: Direct staff as needed.*
  - a. Marin County: Heather Price Fair
  - b. Town of Corte Madera: Liz Froneberger
9. Review RVPA Expense Sheet (attached).
10. Transport Billing Data Review (attached).
11. Announcements/Future Agenda Items.
12. Adjournment.

Submitted, /s/ Jason Weber, Executive Officer

This agenda was posted in accordance with #54954.2 and #54954.3 of the Government Code. AMERICAN SIGN LANGUAGE INTERPRETERS AND ASSISTIVE LISTENING DEVICES MAY BE REQUESTED BY CALLING (415)473-4100 AT LEAST 72 HOURS IN ADVANCE. COPIES OF DOCUMENTS ARE AVAILABLE IN ACCESSIBLE FORMATS UPON REQUEST.

**Availability of Documents:** Any writings or documents provided to a majority of the RVPA regarding any item on this agenda will be made available for public inspection at the Customer Service Counter at Marin County Fire Department Woodacre Station 33 Castlerock Ave, Woodacre 94973, during normal business hours.

THE BOARD OF DIRECTORS OF  
THE ROSS VALLEY PARAMEDIC AUTHORITY  
Held a meeting:  
6:30 p.m. Thursday, March 1, 2018  
Kentfield Fire District  
1004 Sir Francis Drake Blvd., Kentfield, CA. 94904

1. Call to Order by Chair Finn at 6:35 p.m.
2. Roll Call  
Board Member Attendance: Chair Finn, Corbett, Hart, Ravasio, Reed  
Absent: Hillmer, Przybylski  
Staff: Stasiaski, Shurtz, McTigue

3. Pledge of Allegiance
4. Open Time for Public Input

There were no comments.

5. Review and/or approve Meeting Minutes: From January 4, 2018

M/s, Hart/Ravasio, to approve the minutes of January 4, 2018 as submitted.  
Ayes: All    Absent: Hillmer, Przybylski

6. NEW BUSINESS
  - a. Purchase of a replacement gurney for Medic 18

Chair Finn presented a report. The gurney from Striker Industries was recommended by Battalion Chief McTigue who was able to obtain a great price.

Boardmember Hart stated the new gurney would be compatible with the existing system and familiar to existing personnel. He supported the purchase of the new gurney.

There were no comments from the public.

M/s, Ravasio/Corbett, to approve the purchase of a replacement gurney for Medic 18.  
Ayes: All    Absent: Hillmer, Przybylski

- b. Funding of Reserves

Chair Finn presented a report. He stated shifting \$100,000 of Reserves from the Unassigned Fund Balance to the Reserve Equipment Account would comply with

the Board's financial policy for the Reserve Account. This is an administrative matter that has been recommended by the City of Larkspur Finance Director.

There were no comments from the public or the Board.

M/s, Hart/Ravasio, to approve the transfer of \$100,000 from the Unassigned Fund Balance to the Reserve Equipment Account in compliance with the Board's financial policy for the Reserve Account.

Ayes: All    Absent: Hillmer, Przybylski

## 7. OLD BUSINESS

- a. Update from Executive Officer on contract renewals and legal work

Chair Finn presented a report. He stated Executive Officer Weber informed him that the attorney continues to work on the matter.

There were no comments from the public or the Board.

- b. Update from Finance Committee

Chair Finn presented a report. He noted he was on the committee along with Boardmembers Hart and Ravasio. He stated the committee discussed the acquisition of another ambulance unit (sale vs. lease) and steps that need to be taken with respect to the Parcel Tax renewal. Boardmember Ravasio stated they also reviewed a 4-Year Budget project. Boardmember Hart stated they would present these ideas to the Board next month.

There were no comments from the public.

## 8. CQI Reports

- a. Marin County
- b. Town of Corte Madera- Central Marin Fire Department

Chair Finn stated this item would be continued to next month's meeting.

## 9. Review RVPA Expense Sheet

Chair Finn asked for questions or comments.

There were no questions or comments from the public or the Board.

## 10. Transport Billing Data Review

Chair Finn asked for questions or comments.

There were no questions or comments from the public or the Board.

## 11. Announcements/Future Agenda Items/Adjournment

Boardmember Hart stated the Finance Committee discussed the progress that Executive Officer Weber is making in assembling the data for a newsletter which should be published in the next 90 days.

Chair Finn read a message from Ms. Liz Froneberger thanking them for sending flowers.

Chair Finn reported emergency departments have established a protocol for logging cannabis related incidents, especially motor vehicle accidents. This subject was brought up at the last meeting.

Chair Finn stated he would like to begin looking at pending EMS related legislation, in particular ambulance transport related issues. He briefly discussed three bills: 1) Mandated reporting requirements (form and nature of the data collected); 2) SB 1305 which exempts EMS professionals from liability in providing pre-veterinary emergency care to dogs or cats; 3) AB 1776 which exempts EMS providers from liability for transporting or providing care to a Police dog injured in the line of duty.

12. Adjournment- Chair Finn adjourned the meeting at 6:55 p.m.

Respectfully submitted,

Toni DeFrancis  
Recording Secretary

# RVPA Staff Report

TO: RVPA Board

FROM: Jason Weber, Executive Officer

SUBJECT: Termination of ambulance billing services with Novato Fire

MEETING DATE: May 3, 2018

## BACKGROUND

In August of 2017 your Board at staff's recommendation approved the transition of ambulance billing companies from Wittman Enterprises to Novato Fire District (NFPD). In general, we have been satisfied with the services provided from NFPD and have enjoyed cost savings. Attached is a letter from NFPD noticing RVPA that they will be exercising their right to cease external ambulance billing services effective July 31, 2018 or earlier upon agreement.

## DISCUSSION

Based on the letter received, staff has met with Marin County Fire Department and Corte Madera Fire Department to assess' current options, develop a plan to exit current billing services and explore other vendors.

## STAFF RECOMMENDATION

Staff will be working with our allied agencies that are in a similar position to explore other vendor options and costs. Staff recommends that we bring back to your Board a final recommendation and agreement for consideration at the June Board meeting. The report will include costs, terms and conditions as well as comparable vendors for your review. It is staff's recommendation that a new contract be entered into with an effective date of July 1, 2018 to coincide with the fiscal year.





# NOVATO FIRE DISTRICT

95 Rowland Way, Novato, CA 94945 • 415.878.2690 • Fax 415.878.2660 • [www.novatofire.org](http://www.novatofire.org)

April 10, 2018

Fire Chief Jason Weber, Executive Officer  
Ross Valley Paramedic Authority  
P.O. Box 518  
Woodacre, CA 94973

**Re: Termination of Joint Powers Agreement for Ambulance Billing Services**

Dear Chief Weber:

This letter is regarding the Joint Powers Agreement for Ambulance Billing Services ("JPA Agreement") entered into between your agency and the Novato Fire Protection District ("NFPD"). On April 4, 2018, the Board of Directors of NFPD decided it was in the best interests of the District to cease providing external ambulance billing services, and therefore voted to terminate all currently active JPA Agreements for the provision of such services.

The Board was aware that some agencies may need more time than the minimum termination notice period called for in the JPA Agreement between our two agencies, and for that reason authorized me to agree to a termination date that allows your agency a reasonable timeframe to locate and retain a new EMS billing provider, so long as said date does not extend past July 31, 2018. Accordingly, please be advised that the JPA Agreement for Ambulance Billing Services between our two agencies is hereby terminated, effective July 31, 2018. If your agency desires an earlier termination date, please contact me and we can arrange for a sooner date. If we do not hear from you, the JPA Agreement shall be deemed terminated as of July 31, 2018.

As of the termination date of the JPA Agreement, NFPD will no longer accept new EMS billing claims from your agency. NFPD's Billing Division, however, will continue to process billing claims submitted up to the termination date for a period of 90-days thereafter.

In anticipation of transitioning your agency's EMS billing services to a new vendor, NFPD suggests you take the following steps to ensure the most efficient transfer:

1. Locate a new billing vendor.
2. Provide your new vendor's information to NFPD's EMS Billing Analyst so they can coordinate the transfer of relevant information.
3. Provide NFPD a date for the last day lockbox payments will be posted by NFPD.
4. Make any needed contract changes with Medicare, Medi-cal, and/or any commercial insurance your agency is a contracted provider with.
5. Notify your agency's bank if you use a courier service as to when they are to stop delivering deposits to Novato Fire.

NFPD is committed to making your agency's transition to a new billing vendor as smooth as possible, and following the above steps as soon as possible will assist in that regard. If you have additional questions, want to discuss an earlier termination date, or have any comments about this process; please do not hesitate to contact me. It has been an honor for NFPD to serve your agency in this capacity. Thank you.

Signed,

A handwritten signature in black ink, appearing to read "Bill Tyler", with a long horizontal stroke extending to the right.

Bill Tyler, Fire Chief  
Novato Fire Protection District  
415-878-2690

# RVPA Staff Report

TO: RVPA Board

FROM: Jason Weber, Executive Officer

SUBJECT: Presentation of Preliminary Budget for FY 2018-19

MEETING DATE: May 3, 2018

## DISCUSSION

The preliminary – RVPA draft budget for the 2018-19 fiscal year is attached for your review. The Revenue portion of the budget reflects anticipated revenues based on the property tax increasing to \$75 per living unit per 1,500 square feet of structure developed parcel in non-residential use. Projected transport billing revenue is also provided.

As you may recall from our auditor at the January meeting presentation of our Basic Financial Statements. The Auditor indicated a positive position at year-end of \$797,824 a favorable change of \$132,219. This is mostly attributed to better than expected ambulance revenue as well as fiscal policy changes your board adopted to meet goals associated with general reserves and equipment replacement.

A final version of the proposed budget with the changes suggested from tonight's discussion will be presented at the June 2018 meeting.

## STAFF RECOMMENDATION

Provide feedback and direction to staff. The 2018-19 budget will come back before the Board at the June 7, 2018 meeting for adoption.



Fund	Account Number	Account Name	Accou	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-19 Total
				Total Activity	Total Activity	Total Activity	Total Activity	Total Activity	Total Activity	Total Activity	Total Activity	Total Budget Bud 2017-18
705	705-1204-101004	INVESTMENT EARNINGS	Reven	(7,419.76)	(4,734.84)	(4,198.22)	(2,172.38)	(2,013.14)	(3,695.01)	(6,210)	(2,200.00)	(2,200.00)
705	705-1205-200002	KENTFIELD FIRE DIST	Reven	(118,198.00)	(120,070.00)	(128,335.50)	(136,765.00)	(144,982.50)	(161,673.00)	(178,189)	(196,143.00)	(211,834.44)
705	705-1205-200003	CITY OF LARKSPUR	Reven	(318,492.44)	(322,360.60)	(345,997.50)	(364,512.40)	(386,841.30)	(434,063.60)	(480,789)	(526,000.00)	(568,080.00)
705	705-1205-200004	COUNTY SER AREA 27	Reven	(30,503.00)	(31,467.50)	(33,912.50)	(36,153.50)	(38,343.50)	(42,615.50)	(47,106)	(50,750.00)	(54,810.00)
705	705-1205-200007	TOWN OF FAIRFAX	Reven	(158,323.50)	(159,706.50)	(169,604.61)	(180,833.00)	(191,896.00)	(214,312.00)	(236,665)	(260,036.00)	(280,838.88)
705	705-1205-200009	TOWN OF ROSS	Reven	(40,305.00)	(40,533.00)	(43,872.00)	(46,356.50)	(49,227.50)	(54,912.00)	(60,648)	(66,535.00)	(71,857.80)
705	705-1205-200010	SLEEPY HOLLOW FIRE DIST	Reven	(38,338.50)	(38,753.01)	(41,492.00)	(44,231.00)	(46,970.00)	(52,448.00)	(57,926)	(63,250.00)	(68,310.00)
705	705-1205-200013	SAN ANSELMO	Reven	(250,799.50)	(253,623.50)	(271,851.50)	(289,123.50)	(307,438.00)	(343,283.85)	(379,019)	(414,000.00)	(447,120.00)
705	705-1207-103000	OTHER REVENUE	Reven	-	-	-	-	(2,215.00)	(882.79)	(5,266)	-	-
705	705-1207-103005	TRANSPORT BILLING	Reven	(762,970.97)	(740,102.00)	(755,592.43)	(729,253.33)	(660,869.91)	(920,019.67)	(823,668)	(796,000.00)	(796,000.00)
705	705-1308-109006	DISPOSITION OF PROPERTY	Reven	-	-	-	-	-	-	-	-	-
705	705-9999-359001	TRANSFER FROM RESERVES	Reven	-	-	-	-	-	-	-	-	-
		Total		(1,725,350.67)	(1,711,350.95)	(1,794,856.26)	(1,829,400.61)	(1,830,796.85)	(2,227,905.42)	(2,275,486)	(2,374,914.00)	(2,501,051.12)

Fund	Account Number	Account Name	Accou	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-19 Total
				Total Activity	Total Activity	Total Activity	Total Activity	Total Activity	Total Activity	Total Activity	Total Budget Bud 2017-18	proposed budget
705	705-0046-000-003000	PART TIME	Expen	6,140.00	7,070.00	5,090.00	4,950.00	3,100.00	4,940.00	4,660	7,000.00	7,000.00
705	705-0046-001-012001	FINANCIAL & ADMINISTRATIVE SERVICES	Expen	39,815.00	44,920.00	41,986.00	45,750.00	46,240.00	42,710.00	47,323	47,326.00	47,326.00
705	705-0046-001-012003	ALS BACK UP	Expen	127,819.04	103,338.99	70,609.44	119,372.82	126,603.24	102,687.50	50,722	100,000.00	100,000.00
705	705-0046-001-012012	CONSULTANT	Expen	8,791.25	15,995.62	1,700.00	-	910.00	2,345.00	450	5,000.00	5,000.00
705	705-0046-001-012031	PHYSIO-CONTROL	Expen	15,350.40	15,350.40	18,212.48	17,992.32	26,379.60	28,761.38	-	71,000.00	9,000.00
705	705-0046-001-012038	TRANSPORT BILLING FEES	Expen	42,270.21	45,256.10	40,928.28	40,810.49	34,000.54	54,337.54	46,991	50,000.00	50,000.00
705	705-0046-001-012039	PARCEL TAX TRANSFER TO CM	Expen	-	4,914.00	5,265.00	27,378.00	(15,795.00)	-	14,076	8,000.00	8,000.00
705	705-0046-001-016000	LEGAL SERVICES	Expen	1,687.49	2,208.34	883.33	728.74	350.00	-	-	12,000.00	12,000.00
705	705-0046-001-018000	COUNTY CONTRACT	Expen	1,128,968.60	1,103,097.75	1,103,079.75	1,296,368.60	1,334,482.02	1,396,408.97	1,434,179	1,473,083.04	1,513,153.74
705	705-0046-001-018001	CQI PROGRAM	Expen	-	-	-	-	-	-	-	-	-
705	705-0046-002-021000	AUTOMOTIVE FUELS	Expen	7,699.50	8,783.79	7,978.33	4,617.36	8,110.22	5,394.98	4,996	10,000.00	10,000.00
705	705-0046-002-024000	PRINTED & PHOTOGRAPHIC	Expen	-	-	-	-	-	11.95	-	1,000.00	1,000.00
705	705-0046-002-026000	OFFICE SUPPLIES	Expen	-	-	-	-	-	-	27	200.00	200.00
705	705-0046-002-028002	ENGINE MEDIC PROGRAM - RVFD	Expen	251,731.25	240,333.62	177,324.00	175,713.00	179,432.00	179,432.00	186,220	199,000.00	236,000
705	705-0046-002-028003	ENGINE MEDIC PROGRAM - LARKSPUR	Expen	-	-	67,500.00	67,500.00	67,500.00	76,250.00	102,500	120,000.00	137,000
705	705-0046-002-028004	EMS TRAINING/SUPPLY REIMB	Expen	90,000.00	93,078.00	90,000.00	70,735.91	78,872.66	31,077.00	137,827	90,000.00	90,000
705	705-0046-002-028010	DISPOSABLE MEDICAL SUPPLIES	Expen	59,900.80	54,461.69	47,765.08	55,542.72	46,013.00	77,716.32	64,098	75,000.00	75,000
705	705-0046-004-040000	POSTAGE	Expen	120.32	9.04	-	-	-	-	105	800.00	500
705	705-0046-004-042003	MISC	Expen	398.00	489.80	257.13	112.00	274.02	7.25	-	1,000.00	1,000
705	705-0046-005-053000	AUTOMOTIVE EQUIPMENT REPAIRS	Expen	3,656.63	30.00	4,371.02	16,038.25	5,258.43	3,784.13	4,681	4,500.00	4,500
705	705-0046-006-064000	INSURANCE/MISC	Expen	4,161.00	3,605.00	3,680.00	3,680.00	3,850.00	3,972.00	4,060	4,162.00	4,500
705	705-0046-007-070000	DUES/MEMBERSHIP/SUBSCRIPTION	Expen	-	-	-	-	-	-	-	-	-
705	705-0046-007-073004	ADI TO BAL BUDGET	Expen	-	-	-	-	-	-	-	-	-
705	705-0046-007-073008	TAX COLLECTION SERVICE	Expen	8,732.06	8,742.51	7,917.00	8,317.00	9,313.21	7,924.00	7,921	8,000.00	8,000
705	705-0046-007-074000	RENT	Expen	24,257.93	24,864.31	25,485.96	12,734.99	40,164.18	27,445.52	28,132	28,834.95	30,000
705	705-0046-007-075002	PMTS TO OTHR AGENCIES	Expen	10,823.92	-	-	-	-	-	-	-	-
705	705-0046-008-087001	OTHER EQUIPMENT/BUILDING	Expen	554.40	902.16	4,630.09	859.19	666.86	827.90	862	2,000.00	2,000
705	705-0046-008-087002	EQUIPMENT REPLACEMENT	Expen	-	-	-	98,299.38	3,146.50	-	-	-	-
705	705-0046-008-087008	OTHER EQUIPMENT	Expen	-	-	-	-	-	-	3,419	-	-
		Total		1,832,877.80	1,777,451.12	1,724,662.89	2,067,500.77	1,998,871.48	2,046,033.44	2,143,249	2,317,905.99	2,351,179.74
		(Fav)unfav		107,527.13	66,100.17	(70,193.37)	238,100.16	168,074.63	(181,871.98)	(132,237)	(57,008.01)	(149,871.38)

# RVPA Staff Report

TO: RVPA Board

FROM: Jason Weber, Executive Officer

SUBJECT: Confirmation of Parcel Tax for 2018-19

MEETING DATE: May 3, 2018

## BACKGROUND

Annually, each member agency of the RVPA must confirm the parcel tax by resolution approved by the elected body. RVPA staff prepares a sample resolution document for each agency to use as a template (see attached).

## DISCUSSION

The sample resolution should be shared with the administrative officer of each of your agencies.

## STAFF RECOMMENDATION

That each board member ensure that the member agency elected body pass the resolution and that the agency administrators submit the resolution to the Marin County Assessor's Office prior to June 1, 2018.

RESOLUTION No. [ ]

A RESOLUTION OF THE CITY or TOWN or DISTRICT OF [ ] IN  
SUPPORT OF THE ROSS VALLEY PARAMEDIC TAX RATE FOR 2018-19

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WHEREAS, The voters in the CITY or TOWN or DISTRICT of [ ] and the Ross Valley have approved the Paramedic Tax extensions and increases since its inception in 1982; and

WHEREAS, Prior to July 1<sup>st</sup>, the Board of Directors of the Ross Valley Paramedic Authority will approve and adopt a status quo operating budget for the 2018-19 fiscal year; and

WHEREAS, Agency Elected Body Name supports the continuation of the existing tax at the new rate structure approved by the voters on November 4, 2014 for paramedic services for an additional four years beginning at \$57 in the first year and raising the tax \$6 annually to a maximum amount of \$75 per taxable living unit in the fourth year, or \$57 per 1,500 square feet of structure developed parcel in non-residential use in the first year and raising the tax \$6 annually to a maximum of \$75 in the fourth year.

NOW, THEREFORE BE IT RESOLVED, that the Agency Elected Body Name does hereby confirm and levy a tax of \$75 per taxable living unit or per 1,500 square feet of structure developed parcel in non-residential use for Ross Valley Paramedic Authority services during fiscal year 2018-19.

The foregoing Resolution was duly passed and adopted at an Adjourned Meeting of the Agency Elected Body Name held in said City or Town or District on the (day) of (month), (year) by the following vote, to wit:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Mayor

Attest

\_\_\_\_\_  
Clerk



City of Larkspur, CA



# Account Detail

Date Range: 03/01/2018 - 03/30/2018

Account	Name	Beginning Balance	Total Activity	Ending Balance				
<b>Fund: 705 - ROSS VALLEY PARAMEDIC</b>								
<a href="#">705-0046-000-003000</a>	PART TIME	1,680.00	120.00	1,800.00				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
03/16/2018	APPKT03927	RVPA 03/01/2018	73252	RVPA - Board Meeting Minutes 03/01/2	1236 - DeFrancis, Toni		120.00	1,800.00
<a href="#">705-0046-001-012003</a>	ALS BACK UP	19,436.41	10,177.22	29,613.63				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
03/14/2018	APPKT03919	925	73221	RVPA - Ambulance Billing NOV 2017	1478 - Novato Fire District		1,980.00	21,416.41
03/14/2018	APPKT03919	926	73221	RVPA - Ambulance Billing DEC 2017	1478 - Novato Fire District		2,394.00	23,810.41
03/27/2018	APPKT03939	945	73311	RVPA - Abulance Billing JAN 2018	1478 - Novato Fire District		2,574.00	26,384.41
03/27/2018	APPKT03939	947	73311	RVPA - Abmulance Billing FEB 2018	1478 - Novato Fire District		2,124.00	28,508.41
03/27/2018	APPKT03939	CMFD DEC 2017	73287	RVPA - Ambulance Billing DEC 2017	1345 - Corte Madera Fire Department.		1,105.22	29,613.63
<a href="#">705-0046-002-028010</a>	DISPOSABLE MEDICAL SUPPLIES	53,113.52	2,819.29	55,932.81				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
03/01/2018	APPKT03889	95477386	73113	RVPA - Medical Supplies	2655 - Arrow International, Inc.		1,201.91	54,315.43
03/19/2018	APPKT03927	82796691	73246	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		688.79	55,004.22
03/19/2018	APPKT03927	9951906368	73244	RVPA - Medical Supplies - Oyxgen Renta	1066 - AIRGAS NCN		251.16	55,255.38
03/19/2018	APPKT03927	9951906369	73244	RVPA - Medical Supplies - Oyxgen Renta	1066 - AIRGAS NCN		317.52	55,572.90
03/27/2018	APPKT03939	82805820	73281	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		320.11	55,893.01
03/27/2018	APPKT03939	82807394	73281	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		39.80	55,932.81
<a href="#">705-0046-004-040000</a>	POSTAGE	346.54	122.24	468.78				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
03/27/2018	APPKT03939	6-121-13548	73292	RVPA - Shipping	1700 - FEDEX		122.24	468.78
<a href="#">705-0046-008-087002</a>	EQUIPMENT REPLACEMENT	245,686.99	16,432.29	262,119.28				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
03/27/2018	APPKT03940	2371150M	73321	RVPA - Caster Lock and Hook Kit	2591 - Stryker		194.79	245,881.78
03/27/2018	APPKT03940	2371151M	73321	RVPA - Power Ambulance Cot	2591 - Stryker		16,237.50	262,119.28
<b>Total Fund: 705 - ROSS VALLEY PARAMEDIC:</b>		<b>Beginning Balance:</b>	<b>320,263.46</b>	<b>Total Activity:</b>	<b>29,671.04</b>	<b>Ending Balance:</b>	<b>349,934.50</b>	

**Detail Report**

**Date Range: 03/01/2018 - 03/30/2018**

<b>Account</b>	<b>Name</b>	<b>Beginning Balance</b>	<b>Total Activity</b>	<b>Ending Balance</b>
<a href="#">705-0046-008-087002</a>	EQUIPMENT REPLACEMENT - Continued	245,686.99		262,119.28

<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
<b>Grand Totals:</b>					<b>Beginning Balance: 320,263.46</b>	<b>Total Activity: 29,671.04</b>	<b>Ending Balance: 349,934.50</b>	

### Fund Summary

<b>Fund</b>	<b>Beginning Balance</b>	<b>Total Activity</b>	<b>Ending Balance</b>
705 - ROSS VALLEY PARAMEDIC	320,263.46	29,671.04	349,934.50
<b>Grand Total:</b>	<b>320,263.46</b>	<b>29,671.04</b>	<b>349,934.50</b>





City of Larkspur, CA



# Account Detail

Date Range: 04/01/2018 - 04/30/2018

Account	Name					Beginning Balance	Total Activity	Ending Balance
<b>Fund: 705 - ROSS VALLEY PARAMEDIC</b>								
<a href="#">705-0046-001-012012</a>	CONSULTANT					0.00	1,519.00	1,519.00
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
04/16/2018	APPKT03986	14-071	73416	RVPA - Web Hosting and Maint	4273 - XMRFire Emergency Services Consul		1,519.00	1,519.00
<a href="#">705-0046-001-012038</a>	TRANSPORT BILLING FEES					17,465.65	1,420.09	18,885.74
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
04/19/2018	APPKT03995	17110247	73453	RVPA - Ambulance Billing Services NOV	1162 - WITTMAN ENTERPRISES, LLC		1,420.09	18,885.74
<a href="#">705-0046-002-028002</a>	ENGINE MEDIC PROGRAM - RVFD					0.00	209,398.46	209,398.46
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
04/16/2018	APPKT03986	FY1718	73411	RVPA - Q3 Paramedic Engine Co FY 201	1057 - Ross Valley Fire Department		46,469.83	46,469.83
04/16/2018	APPKT03986	FY1718	73411	RVPA - Supplies Paramedic Engine Co FY	1057 - Ross Valley Fire Department		12,000.00	58,469.83
04/16/2018	APPKT03986	FY1718	73411	RVPA - Admin Paramedic Engine Co FY 2	1057 - Ross Valley Fire Department		5,000.00	63,469.83
04/16/2018	APPKT03986	FY1718	73411	RVPA - Q4 Paramedic Engine Co FY 201	1057 - Ross Valley Fire Department		49,491.99	112,961.82
04/16/2018	APPKT03986	FY1718	73411	RVPA - Q2 Paramedic Engine Co FY 201	1057 - Ross Valley Fire Department		48,218.32	161,180.14
04/16/2018	APPKT03986	FY1718	73411	RVPA - Q1 Paramedic Engine Co FY 201	1057 - Ross Valley Fire Department		48,218.32	209,398.46
<a href="#">705-0046-002-028004</a>	EMS TRAINING/SUPPLY REIMB					11,587.00	47,290.00	58,877.00
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
04/26/2018	APPKT04005	1718042418	73477	RVPA - EMS Training/Supply FY 2017/18	1057 - Ross Valley Fire Department		47,290.00	58,877.00
<a href="#">705-0046-002-028010</a>	DISPOSABLE MEDICAL SUPPLIES					55,932.81	1,781.13	57,713.94
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
04/06/2018	APPKT03958	82827130	73332	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		120.61	56,053.42
04/06/2018	APPKT03958	82828718	73332	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		454.04	56,507.46
04/16/2018	APPKT03986	82831584	73386	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		129.90	56,637.36
04/16/2018	APPKT03986	9074538298	73384	RVPA - Oxygen Rental	1644 - AIRGAS USA, LLC		363.91	57,001.27
04/16/2018	APPKT03986	9952604246	73384	RVPA - Oxygen Rental	1644 - AIRGAS USA, LLC		277.23	57,278.50
04/16/2018	APPKT03986	9952604247	73384	RVPA - Oxygen Rental	1644 - AIRGAS USA, LLC		350.70	57,629.20
04/19/2018	APPKT03995	82836908	73422	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		84.74	57,713.94

**Detail Report**

**Date Range: 04/01/2018 - 04/30/2018**

Account	Name	Beginning Balance	Total Activity	Ending Balance				
<a href="#">705-0046-004-040000</a>	POSTAGE	468.78	35.57	504.35				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
04/26/2018	APPKT04005	6-157-21883	73462	RVPA - LockBox Shipping Charges	1700 - FEDEX		35.57	504.35
<a href="#">705-0046-008-087001</a>	OTHER EQUIPMENT/BUILDING	670.05	74.45	744.50				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
04/06/2018	APPKT03958	8155 30 005 0005735	73334	RVPA - Internet Services 04/02-05/01	4741 - Comcast - RVPA / Rescue 40		74.45	744.50
<b>Total Fund: 705 - ROSS VALLEY PARAMEDIC:</b>		<b>Beginning Balance:</b>	<b>86,124.29</b>	<b>Total Activity:</b>	<b>261,518.70</b>	<b>Ending Balance:</b>	<b>347,642.99</b>	
<b>Grand Totals:</b>		<b>Beginning Balance:</b>	<b>86,124.29</b>	<b>Total Activity:</b>	<b>261,518.70</b>	<b>Ending Balance:</b>	<b>347,642.99</b>	

### Fund Summary

<b>Fund</b>	<b>Beginning Balance</b>	<b>Total Activity</b>	<b>Ending Balance</b>
705 - ROSS VALLEY PARAMEDIC	86,124.29	261,518.70	347,642.99
<b>Grand Total:</b>	<b>86,124.29</b>	<b>261,518.70</b>	<b>347,642.99</b>

**RVPA FEBRUARY 2018 DEPOSITS**

<u>DATE</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>			
2/1/2018	\$ -	NO DEPOSIT			
2/2/2018	\$ 5,135.33				
2/5/2018	\$ 1,737.98				
2/6/2018	\$ 12,508.69				
2/7/2018	\$ 655.93				
2/8/2018	\$ 9,965.77	\$188.79 WITTMAN/\$15.00 RECORDS			
2/9/2018	\$ 127.06				
2/12/2018	\$ 13,758.17				
2/13/2018	\$ -	NO DEPOSIT			
2/14/2018	\$ -	NO DEPOSIT			
2/15/2018	\$ 366.08				
2/16/2018	\$ 2,976.54				
2/19/2018	\$ -	HOLIDAY			
2/20/2018	\$ -	NO DEPOSIT			
2/21/2018	\$ 1,090.36				
2/22/2018	\$ -	NO DEPOSIT			
2/23/2018	\$ -	NO DEPOSIT			
2/26/2018	\$ 345.00				
2/27/2018	\$ 108.77				
2/28/2018	\$ 4,871.51				
<b>TOTAL</b>	<b>\$ 53,647.19</b>				
RECORDS	\$ 15.00	DEPOSIT 2/8/2018			
REFUNDS	\$ -				
<b>TOTAL</b>	<b>\$ 53,632.19</b>				
<b>TOTAL CALLS</b>	<b>NON-BILLABLE CALLS</b>	<b>BILLABLE CALLS</b>	<b>RATE</b>	<b>AMOUNT DUE</b>	
155	37	118	\$18.00	<u>\$2,124.00</u>	

**BALANCED AND COMPLETE**

**RVPA AGING 2017-2018**

	September-17	October-17	November-17	December-17	January-18	February-18	TOTAL
<b>BALANCE FORWARD</b>	\$ 182,703.17	\$ 409,194.90	\$ 542,245.41	\$ 664,444.91	\$ 692,427.29	\$ 730,805.91	
<b>NEW CHARGES</b>	\$ 226,491.73	\$ 221,227.60	\$ 188,096.56	\$ 212,749.09	\$ 238,274.46	\$ 214,992.07	\$ 1,484,534.68
<b>REVENUE</b>	\$ -	\$ 41,935.86	\$ 31,730.98	\$ 58,457.68	\$ 91,267.64	\$ 53,632.19	\$ 277,024.35
<b>REFUNDS</b>	\$ -	\$ -	\$ -	\$ -	\$ (863.84)	\$ -	\$ (863.84)
<b>ADJUSTMENTS</b>	\$ -	\$ 46,241.23	\$ 34,166.08	\$ 126,309.03	\$ 109,492.04	\$ 60,096.00	\$ 376,304.38
<b>NEW BALANCE</b>	\$ 409,194.90	\$ 542,245.41	\$ 664,444.91	\$ 692,427.29	\$ 730,805.91	\$ 832,069.79	

**RVPA JANUARY 2018 DEPOSITS**

<u>DATE</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>			
1/1/2018	\$ -	HOLIDAY			
1/2/2018	\$ 111.69				
1/3/2018	\$ 6,427.54				
1/4/2018	\$ 200.00				
1/5/2018	\$ 1,807.67				
1/8/2018	\$ 2,725.03	\$454.75 WITTMAN			
1/9/2018	\$ 100.00				
1/10/2018					
1/11/2018	\$ -				
1/12/2018	\$ -				
1/15/2018	\$ -	HOLIDAY			
1/16/2018	\$ 325.00				
1/17/2018	\$ -				
1/18/2018	\$ 112.41				
1/19/2018	\$ 58,750.11	\$4415.78 WITTMAN			
1/22/2018	\$ 681.09				
1/23/2018	\$ 4,983.04				
1/24/2018	\$ -				
1/25/2018	\$ 500.00				
1/26/2018	\$ 1,131.94				
1/29/2018	\$ 2,156.32				
1/30/2018	\$ 11,255.80				
1/31/2018	\$ -				
<b>TOTAL</b>	<b>\$ 91,267.64</b>				
<b>REFUNDS</b>	<b>\$ 412.11</b>	<b>MEDICARE - F17025792</b>			
<b>REFUNDS</b>	<b>\$ 451.73</b>	<b>BLUE SHIELD - 17025403-MARIN</b>			
<b>TOTAL</b>	<b>\$ 90,403.80</b>				
<b>TOTAL CALLS</b>	<b>NON-BILLABLE CALLS</b>	<b>BILLABLE CALLS</b>	<b>RATE</b>	<b>AMOUNT DUE</b>	
193	50	143	\$18.00	<u>\$2,574.00</u>	

**BALANCED AND COMPLETE**



**RVPA AGING 2017-2018**

	August-17	September-17	October-17	November-17	December-17	January-18	TOTAL
<b>BALANCE FORWARD</b>	\$ -	\$ 182,703.17	\$ 409,194.90	\$ 542,245.41	\$ 664,444.91	\$ 692,427.29	
<b>NEW CHARGES</b>	\$ 182,703.17	\$ 226,491.73	\$ 221,227.60	\$ 188,096.56	\$ 212,749.09	\$ 238,274.46	\$ 1,269,542.61
<b>REVENUE</b>	\$ -	\$ -	\$ 41,935.86	\$ 31,730.98	\$ 58,457.68	\$ 91,267.64	\$ 223,392.16
<b>REFUNDS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (863.84)	\$ (863.84)
<b>ADJUSTMENTS</b>	\$ -	\$ -	\$ 46,241.23	\$ 34,166.08	\$ 126,309.03	\$ 109,492.04	\$ 316,208.38
<b>NEW BALANCE</b>	\$ 182,703.17	\$ 409,194.90	\$ 542,245.41	\$ 664,444.91	\$ 692,427.29	\$ 730,805.91	