



# Ross Valley Paramedic Authority

## MEMBER AGENCIES

Town of Corte Madera  
Town of Fairfax  
Kentfield Fire Dist.  
City of Larkspur  
County of Marin  
Town of Ross  
Town of San Anselmo  
Sleepy Hollow Fire Dist.

## BOARD OF DIRECTORS MEETING

Thursday, June 6, 2019 @ 6:30 p.m. Kentfield Fire District  
1004 Sir Francis Drake Blvd. Kentfield, CA 94904

1. Call to Order- Board Chair
2. Roll Call- Executive Officer
3. Pledge of Allegiance – Board Chair
4. Open Time for Public Input. Members of the Public have an opportunity to comment on items not on tonight's agenda. Each member of the public has two minutes in which to speak. Board members and staff are not able to engage in dialogue, answer questions or act on any of the items brought forward. At the Board's discretion, matters brought forth may be placed on a future agenda.
5. Review and approve Meeting Minutes: Staff recommends that the Board approve the meeting minutes from the May 2, 2019 meeting.
6. NEW BUSINESS
  - a. Adoption of FY 2019-20 Budget by resolution. *Recommendation: Adopt resolution and subsequent FY 2019-20 budget.*
  - b. Adoption of ambulance service fees by resolution. *Recommendation: Adopt resolution and subsequent ambulance service fees.*
  - c. Funding of reserves. *Recommendation: Staff recommends moving funds from the unassigned fund balance to fund balance reserve equipment account, as outlined in your Boards financial policy for reserve accounts.*
7. OLD BUSINESS
  - a. Contracts for Central Marin Fire, Ross Valley Fire, Marin County Fire and City of Larkspur. *Recommendation: Receive verbal report on status from Executive Officer*
8. Review RVPA Expense Sheet (attached).
9. Transport Billing Data Review (attached).
10. Announcements/Future Agenda Items.
11. Adjournment.

Submitted, /s/ Jason Weber, Executive Officer

This agenda was posted in accordance with #54954.2 and #54954.3 of the Government Code. AMERICAN SIGN LANGUAGE INTERPRETERS AND ASSISTIVE LISTENING DEVICES MAY BE REQUESTED BY CALLING (415)473-4100 AT LEAST 72 HOURS IN ADVANCE. COPIES OF DOCUMENTS ARE AVAILABLE IN ACCESSIBLE FORMATS UPON REQUEST.

**Availability of Documents:** Any writings or documents provided to a majority of the RVPA regarding any item on this agenda will be made available for public inspection at the Customer Service Counter at Marin County Fire Department Woodacre Station 33 Castlerock Ave, Woodacre 94973, during normal business hours.

THE BOARD OF DIRECTORS OF  
THE ROSS VALLEY PARAMEDIC AUTHORITY  
Held a meeting:  
6:30 p.m. Thursday, May 2, 2019  
Kentfield Fire District  
1004 Sir Francis Drake Blvd., Kentfield, CA. 94904

1. Call to Order- Chair Reed called the meeting to order at 6:30 p.m.
2. Roll Call  
Board Member Attendance: Chair Reed, Bailey, Corbet, Hillmer , Meagor,  
Przybylski     Absent: Hart  
Staff: Weber, Froneberger, McTigue, Orme, Shurtz

3. Pledge of Allegiance

4. Open Time for Public Input

There were no comments.

Executive Officer Weber asked the Board to remove agenda item 7(a) since staff was still in the process of reviewing the contracts.

5. Review and/or approve Meeting Minutes: From February 7, 2019

M/s, Bailey/Finn , to approve the minutes of February 7, 2019 as submitted.  
Ayes: All     Absent: Hart

6. NEW BUSINESS

a. Presentation of Preliminary Budget Fiscal Year 2019/20

Executive Officer Weber presented a staff report. The Finance Committee met several days ago and made some minor adjustments. He noted the Audited Financial Statements reflect a favorable position- a net position of around \$183,000. The Parcel Tax was recently increased from \$75 to \$79. The increase in the County Fire contract remains the largest expense but the Board recently capped this at a 3% increase per year. Revenue is trending well with Wittman Associated taking over the billing. He discussed the Ground Emergency Medical Transport (GEMT) fee and the positive return on investment. Staff is proposing a balanced budget and will return next month with a Final Draft Budget for approval.

b. Nurse Education Program for Central Marin Fire

Executive Officer Weber presented a staff report. He noted the merger of fire services between Corte Madera and Larkspur also meant the merger of paramedic services. Chief Shurtz stated Ms. Froneberger continues to perform her CQI duties

along with running the Nurse Education Program. Executive Officer Weber stated the three nurses and the physician comprise an awesome team and are delivering exceptional care!

M/s, Meagor/Bailey, to allocate \$12,000 to increase the County Fire Contract for next fiscal year and direct Marin County Fire to increase Brigit Peterson's contract by an equal amount for Nurse Education Services.

Ayes: All Absent: Hart

## 7. OLD BUSINESS

- a. Review Updated Contracts for Central Marin Fire, Ross Valley Fire, Marin County Fire, and City of Larkspur

Chair Reed stated this item was continued.

## 8. CQI Reports

- a. Marin County
- b. Central Marin Fire

Ms. Froneberger stated she and Ms. Price-Fair are working with Image Trend on the accuracy of reports. The ER reports are good from the fire side but not from the medical side. She referred to the report and noted the run percentages and totals were not correct. She reported the Survivor's Dinner is scheduled for May 23<sup>rd</sup>. She briefly discussed the five survivors and his or her recovery.

Boardmember Bailey had a question about the reports. Executive Officer Weber discussed the new reporting system that was recently implemented by the EMS agency.

## 9. Review RVPA Expense Sheet

Executive Officer Weber presented a staff report. The report includes the month of March. The April report will be submitted next month. There was nothing out of the ordinary.

There were no comments or questions from the Board.

## 10. Transport Billing Data

Executive Officer Weber presented a staff report. He was happy to report they were trending about \$100,000 per month (more than what was budgeted).

There were no comments or questions from the Board.

## 11. Announcements/Future Agenda Items

There were no announcements.

12. Adjournment- Chair Reed adjourned the meeting at 7:05 p.m. The next Board meeting would be Thursday, June 6 , 2019.

Respectfully submitted,

Toni DeFrancis,  
Recording Secretary

# RVPA Staff Report

TO: RVPA Board

FROM: Jason Weber, Executive Officer

SUBJECT: Presentation of Final Budget for FY 2019-20

MEETING DATE: June 6, 2019

## DISCUSSION

The preliminary – RVPA draft budget for the 2019-20 fiscal year was presented at the May 2, 2019 meeting. The Revenue portion of the budget reflects anticipated revenues based on the property tax increasing to \$79 per living unit per 1,500 square feet of structure developed parcel in non-residential use. Projected transport billing revenue is also provided.

As noted at the May 2<sup>nd</sup> meeting, staff is proposing the following changes that are considered routine:

1. Adjustment for the Marin County Fire Contract (\$173,964)
2. Adjustment to the Central Marin Engine Company Medic program (\$38,433k)
3. Adjustment to the Ross Valley Engine Company Medic program (\$7,080k)
4. Increase in budgeted revenues \$122,537

It should be noted that our budget is operating without the use of reserves to balance.

At the end of fiscal year 2017/18 RVPA's Change in Net Position was a positive \$183,695. Staff recommends moving \$250,000 from the unassigned fund balance to fund balance reserve equipment account, as outlined in your Boards financial policy for reserve accounts.

## STAFF RECOMMENDATION

Adoption of the 2019-20 Budget. Transfer \$250,000 from the unassigned fund balance to fund balance reserve equipment account.

RESOLUTION NO. 01/19

ADOPTION OF BUDGET FOR FISCAL YEAR 2019/20

WHEREAS, the Ross Valley Paramedic Authority board has reviewed the budget for the fiscal year 2019/20:

NOW, THEREFORE BE IT RESOLVED that the budget outlined below be, and the same is hereby adopted as, and declared to be the adopted budget for the Ross Valley Paramedic Authority for fiscal year 2019/20 in the amount of \$2,622,336.78 appropriated as follows:

Revenue:

Fund	Account Number	Account Name	Account Type	Proposed Budget 2019-20
705	705-1204-101004	INVESTMENT EARNINGS	Revenue	(2,200.00)
705	705-1205-200002	KENTFIELD FIRE DIST	Revenue	(223,485.33)
705	705-1205-200003	CITY OF LARKSPUR	Revenue	(599,324.40)
705	705-1205-200004	COUNTY SER AREA 27	Revenue	(57,824.55)
705	705-1205-200007	TOWN OF FAIRFAX	Revenue	(296,285.02)
705	705-1205-200009	TOWN OF ROSS	Revenue	(75,809.98)
705	705-1205-200010	SLEEPY HOLLOW FIRE DIST	Revenue	(72,067.05)
705	705-1205-200013	SAN ANSELMO	Revenue	(471,711.60)
705	705-1207-103000	OTHER REVENUE	Revenue	(5,000.00)
705	705-1207-103005	TRANSPORT BILLING	Revenue	(819,880.00)
705	705-1308-109006	DISPOSITION OF PROPERTY	Revenue	
705	705-9999-359001	TRANSFER FROM RESERVES	Revenue	
		Total		<u>(2,623,587.93)</u>

Expenses:

Fund	Account Number	Account Name	Account Type	
705	705-0046-000-003000	PART TIME	Expense	7,210.00
705	705-0046-001-012001	FINANCIAL & ADMINISTRATIVE SERVICES	Expense	48,745.78
705	705-0046-001-012003	ALS BACK UP	Expense	64,375.00
705	705-0046-001-012012	CONSULTANT	Expense	5,150.00
705	705-0046-001-012031	PHYSIO-CONTROL	Expense	9,270.00
705	705-0046-001-012038	TRANSPORT BILLING FEES	Expense	51,500.00
705	705-0046-001-012039	PARCEL TAX TRANSFER TO CM	Expense	9,164.00
705	705-0046-001-016000	LEGAL SERVICES	Expense	12,360.00
705	705-0046-001-018000	COUNTY CONTRACT	Expense	1,687,118.00
705	705-0046-001-018001	CQI PROGRAM	Expense	
705	705-0046-002-021000	AUTOMOTIVE FUELS	Expense	10,300.00
705	705-0046-002-024000	PRINTED & PHOTOGRAPHIC	Expense	1,030.00
705	705-0046-002-026000	OFFICE SUPPLIES	Expense	206.00
705	705-0046-002-028002	ENGINE MEDIC PROGRAM - RVFD	Expense	243,080.00
705	705-0046-002-028003	ENGINE MEDIC PROGRAM - LARKSPUR	Expense	175,433.00
705	705-0046-002-028004	EMS TRAINING/SUPPLY REIMB	Expense	90,000.00
705	705-0046-002-028010	DISPOSABLE MEDICAL SUPPLIES	Expense	77,250.00
705	705-0046-004-040000	POSTAGE	Expense	515.00
705	705-0046-004-042003	MISC	Expense	1,030.00
705	705-0046-005-053000	AUTOMOTIVE EQUIPMENT REPAIRS	Expense	7,000.00
705	705-0046-006-064000	INSURANCE/MISC	Expense	5,400.00
705	705-0046-007-070000	DUES/MEMBERSHIP/SUBSCRIPTION	Expense	-
705	705-0046-007-073004	ADJ TO BAL BUDGET	Expense	-
705	705-0046-007-073008	TAX COLLECTION SERVICE	Expense	8,240.00
705	705-0046-007-074000	RENT	Expense	30,900.00
705	705-0046-007-075002	PMTS TO OTHR AGENCIES	Expense	-
705	705-0046-008-087001	OTHER EQUIPMENT/BUILDING	Expense	2,060.00
705	705-0046-008-087002	EQUIPMENT REPLACEMENT	Expense	75,000.00
705	705-0046-008-087008	OTHER EQUIPMENT	Expense	
		Total		2,622,336.78
		(Fav)unfav		(1,251.15)

NOW, THEREFORE BE IT RESOLVED After receiving our audited financials for FY 17-18, our current cash position and our net position will allow us to continue to work towards the goals established by your Board for reserve fund balances.

NOW, THEREFORE BE IT RESOLVED At the end of fiscal year 2017/18 RVPA's Change in Net Position was a positive \$183,695.

NOW, THEREFORE BE IT RESOLVED transfer \$250,000 from the unassigned fund balance to fund balance reserve equipment account, as outlined in your Boards financial policy for reserve accounts

IT IS HEREBY CERTIFIED that the board of the Ross Valley Paramedic Authority duly introduced and regularly adopted the foregoing resolution at a regular meeting on the 6<sup>th</sup> day of June 2019 by the following vote:

AYES: BOARDMEMBERS:

NOES: BOARDMEMBERS:

ABSENT: BOARDMEMBERS:

\_\_\_\_\_  
Board President

ATTEST:

\_\_\_\_\_  
Executive Officer

# RVPA Staff Report

TO: RVPA Board  
FROM: Jason Weber, Executive Officer  
SUBJECT: Adoption of Ambulance Service Fees  
MEETING DATE: June 6, 2019

## DISCUSSION

In June of 2018 your board approved ambulance service fees that reflected costs for services. In alignment with growing operational costs and best practices, staff is recommending increasing fees to accurately reflect operational costs.

Fee Type	Current Fee	Proposed Fee 7/1/19
	\$	
ALS	\$1,882.00	\$1967
BLS	\$1,882.00	\$1967
Mileage	\$48.15	\$50.32
Oxygen	\$145.00	\$145.00
Treat Non-Transport	\$425.16	\$444.29
First Responder	\$0	\$0
12 Lead	\$285	297.83
3 Lead	\$156.48	\$163.52
ALS Disposables	\$363.67	\$380.04
BLS Disposables	\$303.67	\$317.34
Extra Attendant	\$125.50	\$131.15
Wait Time	\$69.20	72.31

## STAFF RECOMMENDATION

Adopt proposed ambulance fees under resolution.



RESOLUTION NO. 03/19

ADOPTION OF AMBULANCE SERVICE FEES

WHEREAS, the Ross Valley Paramedic Authority board has reviewed the proposed ambulance service fees:

NOW, THEREFORE BE IT RESOLVED that the proposed fee schedule outlined below, is hereby adopted as, and declared to be the adopted fee schedule for the Ross Valley Paramedic Authority effective July 1, 2019 as follows:

Fee Type	Current Fee	Proposed Fee 7/1/19
	\$	
ALS	\$1,882.00	\$1967
BLS	\$1,882.00	\$1967
Mileage	\$48.15	\$50.32
Oxygen	\$145.00	\$145.00
Treat Non-Transport	\$425.16	\$444.29
First Responder	\$0	\$0
12 Lead	\$285	297.83
3 Lead	\$156.48	\$163.52
ALS Disposables	\$363.67	\$380.04
BLS Disposables	\$303.67	\$317.34
Extra Attendant	\$125.50	\$131.15
Wait Time	\$69.20	72.31

IT IS HEREBY CERTIFIED that the board of the Ross Valley Paramedic Authority duly introduced and regularly adopted the foregoing resolution at a special meeting on the 6th day of June 2019 by the following vote:

AYES: BOARDMEMBERS

NOES: BOARDMEMBERS

ABSENT: BOARDMEMBERS

\_\_\_\_\_  
Board President

ATTEST:

\_\_\_\_\_  
Executive Officer



City of Larkspur, CA

# Detail Report Account Detail

Date Range: 04/01/2019 - 04/30/2019

Account	Name					Beginning Balance	Total Activity	Ending Balance
<b>Fund: 705 - ROSS VALLEY PARAMEDIC</b>								
<a href="#">705-0046-001-012038</a>		TRANSPORT BILLING FEES				31,538.82	4,479.60	36,018.42
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
04/02/2019	APPKT04633	19020247	75557	RVPA - AMBULANCE BILLING FEB 2019	1162 - WITTMAN ENTERPRISES, LLC		4,479.60	36,018.42
<a href="#">705-0046-002-021000</a>		AUTOMOTIVE FUELS				2,064.40	2,328.41	4,392.81
04/18/2019	APPKT04671	Fuel JAN - MAR 2019	75651	RVPA - Fuel JAN - MAR 2019	1057 - Ross Valley Fire Department		2,328.41	4,392.81
<a href="#">705-0046-002-028004</a>		EMS TRAINING/SUPPLY REIMB				11,587.00	300.00	11,887.00
04/18/2019	APPKT04671	1514-022819	75640	RVPA - 2018 PALS Cards	1371 - MARIN COUNTY FIRE DEPARTMENT		165.00	11,752.00
04/18/2019	APPKT04671	1514-022819	75640	RVPA - 2018 ACLS Cards	1371 - MARIN COUNTY FIRE DEPARTMENT		135.00	11,887.00
<a href="#">705-0046-002-028010</a>		DISPOSABLE MEDICAL SUPPLIES				42,345.72	1,912.96	44,258.68
04/17/2019	APPKT04669	83165964	75619	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		1,310.71	43,656.43
04/17/2019	APPKT04669	83167827	75619	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		49.04	43,705.47
04/17/2019	APPKT04669	9961096264	75616	RVPA - Oxygen Rental	1644 - AIRGAS USA, LLC		289.16	43,994.63
04/17/2019	APPKT04669	9961096265	75616	RVPA - Oxygen Rental	1644 - AIRGAS USA, LLC		264.05	44,258.68
<a href="#">705-0046-004-040000</a>		POSTAGE				1,048.74	238.94	1,287.68
04/30/2019	APPKT04685	6-526-83270	75672	RVPA - FedEx Chgs	1700 - FEDEX		238.94	1,287.68
<a href="#">705-0046-007-073008</a>		TAX COLLECTION SERVICE				5,935.92	1,978.50	7,914.42
04/12/2019	GLPKT07009	JN03488		Property Tax			1,978.50	7,914.42
<a href="#">705-0046-008-087001</a>		OTHER EQUIPMENT/BUILDING				697.05	77.45	774.50
04/10/2019	APPKT04649	8155 30 005 0005735 ...	75563	RVPA - Internet Services APR 2019	4741 - Comcast - RVPA / Rescue 40		77.45	774.50
<a href="#">705-0046-008-087008</a>		OTHER EQUIPMENT				3,900.74	1,865.00	5,765.74
04/30/2019	APPKT04685	INV01601633	75677	RVPA - Med Vault	2188 - Knox Company, The		1,865.00	5,765.74
<b>Total Fund: 705 - ROSS VALLEY PARAMEDIC:</b>						<b>Beginning Balance: 99,118.39</b>	<b>Total Activity: 13,180.86</b>	<b>Ending Balance: 112,299.25</b>
<b>Grand Totals:</b>						<b>Beginning Balance: 99,118.39</b>	<b>Total Activity: 13,180.86</b>	<b>Ending Balance: 112,299.25</b>

# Fund Summary

<b>Fund</b>	<b>Beginning Balance</b>	<b>Total Activity</b>	<b>Ending Balance</b>
705 - ROSS VALLEY PARAMEDIC	99,118.39	13,180.86	112,299.25
<b>Grand Total:</b>	<b>99,118.39</b>	<b>13,180.86</b>	<b>112,299.25</b>



Account	Name	Beginning Balance	Total Activity	Ending Balance				
<b>Fund: 705 - ROSS VALLEY PARAMEDIC</b>								
<a href="#">705-0046-000-003000</a>	PART TIME	2,860.00	960.00	3,820.00				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
05/15/2019	APPKT04721	RVPA 05/03/2019	75758	RVPA - Board Stipend 05/03/2019	1072 - Finn, Thomas J.		100.00	2,960.00
05/15/2019	APPKT04721	RVPA 05/03/2019	75751	RVPA - Board Stipend 05/03/2019	5553 - Bailey, Sloan		100.00	3,060.00
05/15/2019	APPKT04721	RVPA 05/03/2019	75760	RVPA - Board Stipend 05/03/2019	1590 - Hillmer, Dan		100.00	3,160.00
05/15/2019	APPKT04721	RVPA 05/03/2019	75759	RVPA - Board Stipend 05/03/2019	1186 - Hart, Bruce		100.00	3,260.00
05/15/2019	APPKT04721	RVPA 05/03/2019	75768	RVPA - Board Stipend 05/03/2019	1688 - Przybylski, Janice		100.00	3,360.00
05/15/2019	APPKT04721	RVPA 05/03/2019	75769	RVPA - Board Stipend 05/03/2019	2758 - Reed, John		100.00	3,460.00
05/15/2019	APPKT04721	RVPA 05/03/2019	75765	RVPA - Board Stipend 05/03/2019	3092 - Meagor, Roger		100.00	3,560.00
05/15/2019	APPKT04721	RVPA 05/03/2019	75755	RVPA - Board Stipend 05/03/2019	1465 - Corbett, Bruce		100.00	3,660.00
05/20/2019	APPKT04726	RVPA 05/02/2019	75780	RVPA - Board Meeting Minutes 05/02/20...	1236 - DeFrancis, Toni		160.00	3,820.00
<a href="#">705-0046-001-012003</a> ALS BACK UP								
						47,155.89	10,830.59	57,986.48
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
05/15/2019	APPKT04721	18-384485-19-82973	75756	RVPA - Ambulance Billing 18-384485-19-8...	5778 - Corte Madera Fire Dept.		10,830.59	57,986.48
<a href="#">705-0046-002-028002</a> ENGINE MEDIC PROGRAM - RVFD								
						0.00	219,919.08	219,919.08
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
05/15/2019	APPKT04721	1819050219	75770	RVPA - Paramedic Reimbursement FY2018...	1057 - Ross Valley Fire Department		219,919.08	219,919.08
<a href="#">705-0046-002-028003</a> ENGINE MEDIC PROGRAM - LARKSPUR								
						68,750.00	68,750.00	137,500.00
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
05/15/2019	APPKT04721	5012019	75753	RVPA - Paramedic Reimbursement JAN - J...	5477 - Central Marin Fire Authority.		68,750.00	137,500.00
<a href="#">705-0046-002-028004</a> EMS TRAINING/SUPPLY REIMB								
						11,887.00	78,413.00	90,300.00
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
05/15/2019	APPKT04721	1819050219B	75770	RVPA - EMS Training/Supply FY2018/19 R...	1057 - Ross Valley Fire Department		47,290.00	59,177.00
05/15/2019	APPKT04721	CMFA FY2018/19	75753	RVPA - EMS Training/Supply FY2018/19 C...	5477 - Central Marin Fire Authority.		31,123.00	90,300.00
<a href="#">705-0046-002-028010</a> DISPOSABLE MEDICAL SUPPLIES								
						44,258.68	4,246.66	48,505.34
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
05/08/2019	APPKT04701	83180248	75708	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		795.18	45,053.86
05/08/2019	APPKT04701	83188362	75708	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		191.67	45,245.53
05/08/2019	APPKT04701	83194366	75708	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		27.25	45,272.78
05/15/2019	APPKT04721	83200405	75752	RVPA - Disposable Medical	4495 - Bound Tree RVPA		2,675.84	47,948.62
05/15/2019	APPKT04721	83202136	75752	RVPA - Disposable Medical	4495 - Bound Tree RVPA		20.52	47,969.14
05/15/2019	APPKT04721	9961824304	75750	RVPA - Disposable Medical	1644 - AIRGAS USA, LLC		280.25	48,249.39
05/15/2019	APPKT04721	9961824305	75750	RVPA - Disposable Medical	1644 - AIRGAS USA, LLC		255.95	48,505.34

**Detail Report**

Date Range: 05/01/2019 - 05/31/2019

Account	Name	Beginning Balance	Total Activity	Ending Balance				
<a href="#">705-0046-004-040000</a>	POSTAGE	1,287.68	200.57	1,488.25				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
05/29/2019	APPKT04740	6-555-01561	75855	RVPA - FedEx Shipping Charges	1700 - FEDEX		200.57	1,488.25
<a href="#">705-0046-007-075002</a>	PMTS TO OTHR AGENCIES	2,018.40	17,585.31	19,603.71				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
05/01/2019	APPKT04689	GEM1118031U	DFT0006345 / 359...	RVPA - Quality Assurance Fee Q3 2018	5843 - Department of Health Care Services / ...		8,981.88	11,000.28
05/01/2019	APPKT04688	GEM02191M3A	DFT0006344 / 359...	RVPA - Quality Assurance Fee Q4 2018	5843 - Department of Health Care Services / ...		8,603.43	19,603.71
<a href="#">705-0046-008-087001</a>	OTHER EQUIPMENT/BUILDING	774.50	77.45	851.95				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
05/15/2019	APPKT04721	8155 30 005 0005735 ...	75754	RVPA - Comcast Chgs MAY 2019	4741 - Comcast - RVPA / Rescue 40		77.45	851.95
<a href="#">705-0046-008-087008</a>	OTHER EQUIPMENT	5,765.74	3,633.75	9,399.49				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
05/29/2019	APPKT04740	181720	75862	RVPA - Radio Shop Services FEB 2019	1080 - Marin County / County of Marin Tax Co...		3,633.75	9,399.49
<b>Total Fund: 705 - ROSS VALLEY PARAMEDIC:</b>		<b>Beginning Balance: 184,757.89</b>	<b>Total Activity: 404,616.41</b>		<b>Ending Balance: 589,374.30</b>			
<b>Grand Totals:</b>		<b>Beginning Balance: 184,757.89</b>	<b>Total Activity: 404,616.41</b>		<b>Ending Balance: 589,374.30</b>			

# Fund Summary

<b>Fund</b>	<b>Beginning Balance</b>	<b>Total Activity</b>	<b>Ending Balance</b>
705 - ROSS VALLEY PARAMEDIC	184,757.89	404,616.41	589,374.30
<b>Grand Total:</b>	<b>184,757.89</b>	<b>404,616.41</b>	<b>589,374.30</b>

**INVOICE 19040247**

**TO:** Ross Valley RPA  
**FROM:** Wittman Enterprises  
**DATE:** May 20, 2019  
**FOR:** Billing Services Performed in April 2019

Gross Collections	\$	91,598.60
Less Refunds	\$	4,967.97
Net Collections	\$	86,630.63
Fee Based on 3.99% of Net Collections	\$	3,456.56

**CURRENT MONTH BALANCE: \$ 3,456.56**

**Prior month (March) balance: \$ 3,869.28**

**TOTAL AMOUNT: \$ 7,325.84**









**Management Summary Report**  
**Monthly and Fiscal Year to Date**  
**Ross Valley RPA**  
**April 2019**

Financial Class	Number of Accounts	Percent of Total	Year to Date Total Accts.	Percent of Total YTD	Charges	Percent of Total	Year to Date Total Charges	Percent of Total YTD	Payments	Percent of Total	Year to Date Payments	Percent of Total YTD
Medicare	48	32.21%	444	34.96%	\$146,682.56	43.07%	\$1,123,998.51	35.17%	\$23,760.77	25.94%	\$243,677.46	25.63%
Medicare HMO	7	4.70%	37	2.91%	\$18,587.15	5.46%	\$95,509.84	2.99%	\$3,391.71	3.70%	\$17,058.17	1.79%
Medi-Cal	2	1.34%	15	1.18%	\$3,003.98	0.88%	\$30,530.32	0.96%	\$631.80	0.69%	\$3,623.12	0.38%
Medi-Cal HMO	11	7.38%	71	5.59%	\$22,528.10	6.61%	\$148,774.39	4.65%	\$3,705.03	4.04%	\$16,219.20	1.71%
Insurance	10	6.71%	129	10.16%	\$23,331.48	6.85%	\$296,443.73	9.28%	\$20,958.79	22.88%	\$244,323.29	25.70%
Private Pay	23	15.44%	152	11.97%	\$32,515.71	9.55%	\$294,176.80	9.20%	\$4,959.87	5.41%	\$31,419.59	3.31%
Kaiser	10	6.71%	67	5.28%	\$25,242.81	7.41%	\$167,607.40	5.24%	\$20,690.29	22.59%	\$273,109.25	28.73%
Kaiser Mcal	0	0.00%	5	0.39%	\$0.00	0.00%	\$11,245.67	0.35%	\$496.58	0.54%	\$4,731.15	0.50%
Kaiser Mcare	21	14.09%	166	13.07%	\$56,571.85	16.61%	\$427,794.68	13.39%	\$11,096.80	12.11%	\$109,715.92	11.54%
Other	17	11.41%	184	14.49%	\$7,308.74	2.15%	\$223,912.14	7.01%	\$1,906.96	2.08%	\$6,691.90	0.70%
Prior Sales					\$4,820.90	1.42%	\$376,043.73	11.77%				
<b>Sub Total</b>	<b>149</b>	<b>100.00%</b>	<b>1270</b>	<b>100.00%</b>	<b>\$340,593.28</b>	<b>100.00%</b>	<b>\$3,196,037.21</b>	<b>100.00%</b>	<b>\$91,598.60</b>	<b>100.00%</b>	<b>\$950,569.05</b>	<b>100.00%</b>
<b>Dry Runs</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Total</b>	<b>149</b>	<b>100.00%</b>	<b>1270</b>	<b>100.00%</b>	<b>\$340,593.28</b>	<b>100.00%</b>	<b>\$3,196,037.21</b>	<b>100.00%</b>	<b>\$91,598.60</b>	<b>100.00%</b>	<b>\$950,569.05</b>	<b>100.00%</b>