



# Ross Valley Paramedic Authority

## MEMBER AGENCIES

Town of Corte Madera  
Town of Fairfax  
Kentfield Fire Dist.  
City of Larkspur  
County of Marin  
Town of Ross  
Town of San Anselmo  
Sleepy Hollow Fire Dist.

## **\*NOTICE OF SPECIAL MEETING\* BOARD OF DIRECTORS MEETING**

Tuesday February 15, 2022 @ 6:30 p.m.  
Virtual Meeting

<https://us06web.zoom.us/j/86052203069>

Phone 669-900-6833

Webinar ID: 860 5220 3069

1. Call to Order- Board Chair
2. Roll Call- Executive Officer
3. Pledge of Allegiance – Board Chair
4. Open Time for Public Input. Members of the Public have an opportunity to comment on items not on tonight's agenda. Each member of the public has two minutes in which to speak. Board members and staff are not able to engage in dialogue, answer questions or act on any of the items brought forward. At the Board's discretion, matters brought forth may be placed on a future agenda.
5. 2022 Board Positions. *Accept recommendation for rotation of Chair and Vice Chair of your Board for 2022.*
6. Approve Resolution 22-01 Allowing continued Virtual RVPA Board Meetings in Compliance with AB 361
7. **NEW BUSINESS**
  - a. Tax Renewal proposal for consideration by JPA member agencies. *Recommendation: Accept Staff's recommendation regarding tax rate for the 4-year term of a new measure starting 7/1/23 to be included in the June and November 2022 General Elections by member agencies.*
8. Announcements/Future Agenda Items.
9. Adjournment.

Submitted, /s/ Jason Weber, Executive Officer

**ATTENTION: This will be a virtual meeting of the Ross Valley Paramedic Authority pursuant to Executive Order N-29-20 issued by the Governor of the State of California.** There will not be a public location for participating in this meeting, but any interested member of the public can participate telephonically by utilizing the dial-in information printed on this agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, they should contact Jason Weber at

[jweber@marincounty.org](mailto:jweber@marincounty.org)

# RVPA Staff Report

TO: RVPA Board  
FROM: Jason Weber, Executive Officer  
SUBJECT: Rotation of Board Chairs for 2022 Calendar Year  
MEETING DATE: February 15, 2022

## BACKGROUND

Each year, the RVPA board members rotate the assignments of Chair and Vice Chair. The primary role of the Chair is to preside over the quarterly board meetings. The Vice Chair shall serve in the Chair's absence. The Vice Chair customarily moves to the role of chair the following year.

## DISCUSSION

Below is a summary of past Board chair assignments.

### Partial history of the rotation of RVPA Chair:

Corte Madera (Dr. Bundy)	-	1998-99
San Anselmo (Janice Przybylski)	-	1999-00
County of Marin (Dennis Gilardi)	-	2000-01
Fairfax (Frank Egger)	-	2001-02
Sleepy Hollow (Frank Berto)	-	2002-03
Town of Ross (Mike Ridgway)	-	2003-04
Larkspur (Scott Shurtz)	-	2004-05
Corte Madera (Dr. Bundy)	-	2005-06
San Anselmo (Janice Przybylski)	-	2006-07
County of Marin (Dennis Gilardi)	-	2007-08
Town of Ross (Bruce Hart)	-	2008-09
Sleepy Hollow (Tom Finn)	-	2009-10 (through calendar year)
Fairfax (Larry Bragman)	-	2011
Kentfield (Bruce Corbet)	-	2012
Larkspur (Dan Hillmer)	-	2013
Corte Madera (Michael Lappert)	-	2014
San Anselmo (Janice Przybylski)	-	2015
County of Marin (Roger Meagor)	-	2016
Town of Ross (Bruce Hart)	-	2017
Sleepy Hollow (Tom Finn)	-	2018
Fairfax (John Reed)	-	2019
Kentfield (Bruce Corbet)	-	2020
Larkspur (Dan Hillmer)	-	2021

## STAFF RECOMMENDATION:

That the Corte Madera member moves to Chair and that the San Anselmo member assumes the role of Vice Chair for the 2022 calendar year.

**ROSS VALLEY PARAMEDIC AUTHORITY  
STAFF REPORT**

For the meeting of February 15, 2022

To: Board of Directors

From: Jason Weber, Fire Chief/Executive Officer

Subject: Approve Resolution 22-01 Allowing Virtual RVPA Board Meetings in Compliance with AB 361.

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**RECOMMENDATION:**

Staff recommends that the Board approves Resolution 22-04, allowing the continued use of teleconferencing/videoconferencing to hold public meetings for Virtual RVPA Board Meetings in Compliance with AB 361 during the continuing state of emergency proclaimed by Governor Newsom on March 4, 2020.

**DISCUSSION:**

On March 4, 2020, Governor Newsom declared a state of emergency under Government Code section 8625 due to COVID-19. Recognizing the need to promote social distancing while allowing local legislative bodies to continue operating during the emergency, Governor Newsom signed Executive Orders N-25-20, N-29-20, and N-08-21, which suspended provisions of the Brown Act. Those Orders permitted legislative bodies to hold virtual meetings; however, the relevant provisions expired on September 30, 2021.

On September 16, 2021, Governor Newsom signed AB 361, which extends the authority of public agencies to conduct meetings by teleconference, including video conferences, during State-declared emergencies. Specifically, the bill provides that a legislative body may hold virtual meetings in a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing. (Cal. Gov. Code § 54953(e)(1)(A)).

On September 22, 2021, the Marin County Director of Health & Human Services, Benita McLarin, sent a letter to the Marin County Board of Supervisors recommending continued social distancing for local government meetings.

Local government meetings are indoor meetings that are sometimes crowded, involve many different and unfamiliar households, and can last many hours. Given those circumstances, I recommend a continued emphasis on social distancing measures as much as possible to make public meetings as safe as possible. These measures can include video/teleconferencing when it meets community needs and

spacing at in-person meetings so that individuals from different households are not sitting next to each other.

RVPA Board of Directors would like to adopt resolution 22-01 with the requisite findings that the (1) state of emergency is in effect, (2) that local officials are still recommending measures to promote social distancing, and (3) that the state of emergency directly impacts the ability of the public and the members of the RVFD Board of Directors to meet safely indoors in person

AB 361 requires the RVPA Board of Directors to make these findings at least every thirty days if it desires to continue meeting virtually. (Cal. Gov. Code § 54953(e)(3)). Therefore, staff has returned with resolution 22-01 for the Board's consideration, including the findings noted above.

The Ross Valley Paramedic Authority is committed to preserving and nurturing public access and participation in the RVPA Board of Directors meetings while ensuring a safe and healthy environment.

**FISCAL IMPACT:**

There is no fiscal impact associated with this item.

**Attachments:** Resolution 22-01 a resolution regarding teleconference and videoconference meetings during the covid-19 state of emergency for February 15, 2022 – March 13, 2022. – Attachment #1

**ROSS VALLEY PARAMEDIC AUTHORITY**

**RESOLUTION 22-01**

**A RESOLUTION OF THE ROSS VALLEY PARAMEDIC AUTHORITY A  
RESOLUTION REGARDING TELECONFERENCE AND  
VIDEOCONFERENCE MEETINGS DURING THE COVID-19 STATE OF  
EMERGENCY FOR FEBRUARY 15, 2022 – MARCH 8, 2022.**

**THE BOARD OF DIRECTORS ROSS VALLEY PARAMEDIC AUTHORITY**

**WHEREAS**, the Ross Valley Paramedic Authority is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

**WHEREAS**, on March 4, 2020, Governor Newsom proclaimed pursuant to his authority under the California Emergency Services Act, California Government Code Section 8625, that a state of emergency exists due to a novel coronavirus (COVID- 19); and

**WHEREAS**, on June 4, 2021, in lifting many restrictions that the State previously imposed due to COVID-19, the Governor indicated that those changes did not end the ongoing, proclaimed State of emergency; and

**WHEREAS**, as of the date of this resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to California Government Code section 8629 to lift the State of emergency either by proclamation or by concurrent resolution in the state Legislature; and

**WHEREAS**, the continued local rates of transmission of the virus and variants causing COVID-19 are such that on September 22, 2021, the Marin County Director of Health & Human Services recommended that local government entities continue to emphasize social distancing to minimize the potential spread of COVID-19 during indoor, public meetings; and

**WHEREAS**, in light of this recommendation, the RVPA Board of Directors desires to continue to have the flexibility to meet by teleconference and/or videoconference;

**NOW, THEREFORE, THE ROSS VALLEY PARAMEDIC AUTHORITY  
BOARD OF DIRECTORS DOES HEREBY RESOLVE, DETERMINE AND  
ORDER AS FOLLOWS**

1. There is an ongoing proclaimed state of emergency relating to the novel coronavirus causing the disease known as COVID-19.
2. The State of emergency continues to directly impact the ability of the RVFD Board of Directors to meet safely in person.
3. Local officials continue to recommend measures to promote social distancing.

I hereby certify that the foregoing resolution was passed and adopted by the Ross Valley Paramedic Authority on February 15, 2022, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Board Chair

ATTEST:

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Clerk

**ROSS VALLEY PARAMEDIC AUTHORITY  
STAFF REPORT**

For the meeting of February 15, 2022

To: Board of Directors

From: Jason Weber, Fire Chief/Executive Officer

Subject: Renewal of the RVPA Special Parcel Tax expiring June 30, 2023

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**RECOMMENDATION:**

Staff recommends that:

1. The Board be provided an update on the renewal of the special RVPA parcel tax expiring on June 30, 2023.
2. Agencies placing the measure on the June 2022 ballot vs the November 2022 ballot.
3. The Board receive an updated Fiscal outlook and proposed 4yr budget with a recommended annual increase in the parcel tax of \$3 to support the RVPA.

**DISCUSSION:**

The RVPA JPA is one of the oldest and most successful regional partnerships in Marin County. The JPA was established in 1982 as a way to share costs among the member agencies in order to provide Fire Department based paramedic first response and ambulance transport services to the communities in the Ross Valley. Since its launch, the JPA has evolved in order to continually provide exceptional levels of advanced life support care to our residents and visitors. It is important to note that Fire Department based paramedic response holds service to our communities and patient care as our foremost objective. The seamless combination of Fire Department paramedic engine companies and ambulance units ensures for rapid and highly professional levels of care.

The primary funding mechanism for the RVPA is a parcel tax. Each taxable residential unit is taxed along with every 1,500 square feet of non-residential structures. This special taxfunding structure has been in place since the inception of the RVPA and provides a significant portion of the approximately \$3 million annual budget. Every four years, the voters who reside within the JPA member communities are required to vote to fund the tax for a four-year period. The current tax expires on June 30, 2023. In order to maintain the RVPA revenue stream, each JPA member agency must place the matter on the ballot prior to the 4yr measure expiring. Under California law, cities may impose special taxes only when the measure is approved by 2/3 of the voters voting in the election. (Cal. Gov. Code § 53722; see also Cal. Gov. Code § 50077(a)). In November 2018, the RVPA proposed and the voters in all member agency jurisdictions (excluding Corte Madera) approved the current tax that begins at \$75 plus a 50-cent administrative fee paid to the County, and

incrementally increases each year by \$4. In the fourth year (2022-23), the tax will top out at \$91 plus the 50-cent administrative fee that is paid to the County Tax Collector.

Historically, all agencies (excluding Corte Madera) have placed the measure on the same ballot, typically the November prior to the measure expiring the following June. This year several agencies have other measures on the November 2022 ballot and have expressed interest in giving their respective Councils/Boards an opportunity to place the RVPA renewal on the June 2022 ballot or the November 2022 ballot.

Staff has consulted with a well respected and experienced expert in ballot/measure strategy, to determine if this would have adverse effects on our measure(s). Our expert on this matter, does not feel that having some member agencies place the measure in June and others in November will have an ill effect on the outcome. Additionally, staff has consulted with the County Elections Official to ensure the logistics of placing this on different ballots is possible. The largest constraint we have to the June 2022 ballot is the March 11, 2022 deadline, to have resolutions from member agencies approved and submitted to the Elections Office.

Staff will work with our elections consultant and the member agencies to draft consistent ballot language, arguments and resolutions for submission by member agencies.

#### **FISCAL IMPACT:**

The RVPA is heavily dependent on the parcel tax to maintain operations, running transport ambulances as well as providing for paramedics on engine companies throughout the Ross Valley. During the current fiscal year \$1.94 million dollars of revenue is expected from the parcel tax nearly 2/3 of our total revenue.

Staff is recommending based on the attached budget projections, that we lower our annual increases from the current \$4 to \$3 beginning in FY24 with a proposed parcel tax of \$94 and a \$.50 cent County tax collection administrative fee for a total of \$94.50 in year one increasing by \$3 annually to a maximum at year four of \$103.50.

This modest annual increase being proposed and our ability to lower it from the last four year measure is due to your Boards strong fiscal policies and continued commitment of providing excellent services in the most cost effective manor.

#### **Attachments:**

RVPA Budget history and 4yr projection



Account Number	Account Name	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2021-2022 YTD	2022-2023	2023-2024	2024-2025	Total	Total
		Total Activity	Total Activity	Total Activity	Total Activity	Total Budget	Total Budget	Total Budget	Activity Jan	Total Budget	Total Budget \$94 or \$3 increase	Total Budget \$97 or \$3 increase	Total Budget \$100 or \$3 increase	Total Budget \$103 or \$3 increase
705-1204-101004	INVESTMENT EARNINGS	(3,695)	(6,210)	(8,034)	(17,113)	(2,200)	(2,200)	(1,000)	(739)	(1,000)				
705-1205-200002	KENTFIELD FIRE DIST	(161,673)	(178,189)	(194,634)	(210,477)	(223,485)	(234,660)	(245,900)	(134,232)	(257,211)	(265,699)	(274,202)	(282,702)	(291,183)
705-1205-200003	CITY OF LARKSPUR	(434,064)	(480,789)	(526,509)	(563,308)	(599,324)	(629,291)	(628,984)	(347,037)	(657,917)	(679,629)	(701,377)	(723,119)	(744,813)
705-1205-200004	COUNTY SER AREA 27	(42,616)	(47,106)	(51,564)	(55,823)	(57,825)	(60,716)	(63,624)	(32,578)	(66,551)	(68,747)	(70,947)	(73,146)	(75,341)
705-1205-200007	TOWN OF FAIRFAX	(214,312)	(236,665)	(258,175)	(279,027)	(296,285)	(311,099)	(326,001)	(178,748)	(340,997)	(352,250)	(363,522)	(374,791)	(386,035)
705-1205-200009	TOWN OF ROSS	(54,912)	(60,648)	(66,384)	(71,754)	(75,810)	(79,600)	(83,413)	(46,120)	(87,250)	(90,129)	(93,013)	(95,897)	(98,774)
705-1205-200010	SLEEPY HOLLOW FIRE DIST	(52,448)	(57,926)	(63,404)	(68,882)	(72,067)	(75,670)	(79,295)	(43,911)	(82,943)	(85,680)	(88,421)	(91,162)	(93,897)
705-1205-200013	SAN ANSELMO	(343,284)	(379,019)	(408,728)	(441,097)	(471,712)	(495,297)	(519,022)	(282,930)	(542,897)	(560,813)	(578,759)	(596,700)	(614,601)
705-1207-103000	OTHER REVENUE	(883)	(5,266)	(37,280)	(27,199)	(5,000)	(5,000)	-	-	-	-	-	-	-
705-1207-103005	TRANSPORT BILLING	(920,020)	(823,668)	(749,088)	(1,228,353)	(819,880)	(900,000)	(925,000)	(1,007,820)	(950,000)	(950,000)	(975,000)	(1,000,000)	(1,025,000)
705-1308-109006	DISPOSITION OF PROPERTY	-	-	-	-	-	-	-	-	-	-	-	-	-
705-9999-359001	TRANSFER FROM RESERVES	-	-	-	-	-	-	-	-	-	-	-	-	-
	<b>Total</b>	<b>(2,227,905)</b>	<b>(2,275,486)</b>	<b>(2,363,800)</b>	<b>(2,963,033)</b>	<b>(2,623,588)</b>	<b>(2,793,533)</b>	<b>(2,872,239)</b>	<b>(2,074,114)</b>	<b>(2,986,766)</b>	<b>(3,052,946)</b>	<b>(3,145,241)</b>	<b>(3,237,518)</b>	<b>(3,329,644)</b>
Account Number	Account Name	Total Activity	Total Activity	Total Activity	Total Activity	Total Budget	Total Budget	Total Budget	2021-2022	Total Budget				
705-0046-000-003000	PART TIME	4,940	4,660	3,040	4,580	7,210	5,000	23,500	920	24,205	24,931	25,679	26,449	27,243
705-0046-001-012001	FINANCIAL & ADMINISTRATIVE SERVICES	42,710	47,323	47,736	51,403	48,746	51,191	52,726	3,602	54,308	55,937	57,615	59,344	61,124
705-0046-001-012003	ALS BACK UP	102,688	50,722	41,521	104,207	64,375	70,000	70,000	23,602	72,100	74,263	76,491	78,786	81,149
705-0046-001-012012	CONSULTANT	2,345	450	1,519	-	5,150	5,150	3,500	1,244	3,605	3,713	3,825	3,939	4,057
705-0046-001-012031	DEFIBRILLATORS	28,761	-	-	11,727	9,270	12,000	12,000	11,727	12,360	12,731	13,113	13,506	13,911
705-0046-001-012038	TRANSPORT BILLING FEES	54,338	46,991	18,886	50,989	51,500	51,500	51,000	17,047	52,530	54,106	55,729	57,401	59,123
705-0046-001-012039	PARCEL TAX TRANSFER TO CM	-	14,076	8,037	-	9,164	9,628	10,000	-	10,300	10,609	10,927	11,255	11,593
705-0046-001-016000	LEGAL SERVICES	-	-	3,386	-	12,360	7,500	5,000	-	5,150	5,305	5,464	5,628	5,796
705-0046-001-018000	COUNTY CONTRACT	1,396,409	1,434,179	1,473,083	1,513,154	1,687,118	1,755,946	1,744,496	874,999	1,821,817	1,874,560	1,929,535	1,986,158	2,044,481
705-0046-001-018001	CQI PROGRAM	-	-	-	-	-	-	-	-	-	-	-	-	-
705-0046-002-021000	AUTOMOTIVE FUELS	5,395	4,996	3,889	4,393	10,300	10,300	10,000	7,321	10,000	10,300	10,609	10,927	11,255
705-0046-002-024000	PRINTED & PHOTOGRAPHIC	12	-	225	210	1,030	1,000	1,000	-	1,000	1,030	1,061	1,093	1,126
705-0046-002-026000	OFFICE SUPPLIES	-	27	-	-	206	206	1,000	-	-	-	-	-	-
705-0046-002-028002	ENGINE MEDIC PROGRAM - RVFD	179,432	186,220	209,398	219,919	243,080	285,000	285,000	124,809	260,000	293,373	296,594	299,911	306,847
705-0046-002-028003	ENGINE MEDIC PROGRAM - LARKSPUR	76,250	102,500	120,000	137,500	175,433	175,433	180,700	43,858	180,700	186,121	191,705	197,456	203,379
705-0046-002-028004	EMS TRAINING/SUPPLY REIMB	31,077	137,827	90,000	90,300	90,000	90,000	90,000	42,535	90,000	90,000	90,000	90,000	90,000
705-0046-002-028010	DISPOSABLE MEDICAL SUPPLIES	77,716	64,098	70,726	59,234	77,250	77,500	75,000	-	77,250	79,568	81,955	84,413	86,946
705-0046-004-040000	POSTAGE	-	105	692	1,784	515	515	1,500	689	1,545	1,591	1,639	1,688	1,739
705-0046-004-090002	MISC	7	-	-	50	1,030	1,030	1,000	15	1,030	1,061	1,093	1,126	1,159
705-0046-005-053000	AUTOMOTIVE EQUIPMENT REPAIRS	3,784	4,681	15,280	9,633	7,000	7,000	7,000	2,156	7,210	7,426	7,649	7,879	8,115
705-0046-006-064000	INSURANCE/MISC	3,972	4,060	4,702	5,185	5,400	5,400	5,500	5,374	5,665	5,835	6,010	6,190	6,376
705-0046-007-070000	DUES/MEMBERSHIP/SUBSCRIPTION	-	-	-	-	-	-	-	-	-	-	-	-	-
705-0046-007-073004	ADJ TO BAL BUDGET	-	-	-	-	-	-	-	-	-	-	-	-	-
705-0046-007-073008	TAX COLLECTION SERVICE	7,924	7,921	7,918	7,914	8,240	8,240	8,500	5,933	8,500	9,000	9,000	9,000	9,000
705-0046-007-074000	RENT	27,446	28,132	28,835	29,556	30,900	31,827	33,000	31,828	33,990	35,010	36,060	37,142	50,000
705-0046-007-075002	PMTS TO OTHR AGENCIES	-	-	-	19,604	-	34,000	50,000	-	50,000	51,500	53,045	54,636	56,275
705-0046-008-087001	OTHER EQUIPMENT/BUILDING	828	862	896	931	2,060	2,060	2,500	595	2,500	2,500	2,500	2,500	2,500
705-0046-008-087002	EQUIPMENT REPLACEMENT	-	-	262,119	271,283	75,000	75,000	75,000	551	75,000	75,000	75,000	75,000	75,000
705-0046-008-087008	OTHER EQUIPMENT	-	3,419	-	20,398	-	-	-	-	-	-	-	-	-
	<b>Total</b>	<b>2,046,033</b>	<b>2,143,249</b>	<b>2,411,890</b>	<b>2,613,951</b>	<b>2,622,337</b>	<b>2,772,426</b>	<b>2,797,922</b>	<b>1,198,804</b>	<b>2,860,765</b>	<b>2,965,469</b>	<b>3,042,296</b>	<b>3,121,426</b>	<b>3,218,195</b>
	(fav)unfav	(181,872)	(132,237)	48,090	(349,082)	(1,251)	(21,107)	(74,317)	(875,309)	(126,001)	(87,477)	(102,944)	(116,092)	(111,449)